

PROCEEDINGS OF PIERCE COUNTY, NORTH DAKOTA, BOARD OF COUNTY COMMISSIONERS

February 3, 2022

The Pierce County Board of County Commissioners met in special session on February 3, 2022. Chairman Christenson called the meeting to order at 8:00 A.M., with members Brossart, Hoffert, Berg and Migler present.

Chairman Christenson led the Pledge of Allegiance.

Moved by Migler and seconded by Berg, to approve the consent agenda. Motion carried.

Moved by Migler and seconded by Hoffert, to accept the January minutes as mailed.

Tony Coffman, Community Service Coordinator, presented to the board a report for the months of December, 2021 and January, 2022, for the community service program.

Moved by Migler and seconded by Brossart, to approve those bills previously paid and those yet unpaid were ordered paid. Motion carried.

Moved by Berg and seconded by Hoffert, to approve Treasurer's checks #6206-6211, in the amount of \$2,199.82, for the month of January. Motion carried.

Josh Siegler, Pierce County Sheriff and Mike Graner, Jail Administrator, Hactc, joined the meeting.

Josh Siegler, Pierce County Sheriff, met and gave the board a report for the month of January, for his department. Total calls-61; Medical calls-3; Fire calls-1; Traffic accidents-7; Assist Other Agencies-8; Prisoner Transports-5; Arrests-4; Citations-6; Papers served-15; Warrants served-4.

Board recessed to sit on the HACTC Board.

Mike Graner, Jail Administrator, Hactc, went over the bills for the month of January and asked if the board had any questions. Moved by Migler and seconded by Berg, to approve those bills previously paid and those yet unpaid were ordered paid, for the month of January, for the HACTC. Motion carried.

Moved by Berg and seconded by Brossart, to approve the financial report for the month of December, for the HACTC. Motion carried.

Mike Graner, Jail Administrator, HACTC, gave the board the report on the inmate population at the jail facility for January which was 61. February currently has 77 inmates. High 81. Bookings 24; Releases 23. Pierce County inmate population for January was 3. Deficit of \$20,994.95, for the month of December. Personnel 21/24 officers. One resignation and one officer interviewed.

Moved by Migler and seconded by Hoffert, to approve 171 hours of SL donated to the family of the deceased officer for February. Motion carried.

Mike gave the board an update on the Covid outbreak that started on January 4, 2022. Staff has used 433.9 hours of sick leave for the month of January.

Mike presented a quote from H.A. Thompson & Sons, to install 9 RGF Air Purification Systems at the HACTC, and asked the board to consider approving this project. A maintenance proposal from H. A. Thompson & Sons was also presented. Moved by Hoffert and seconded by Migler, to approve the maintenance agreement with H.A. Thompson & Sons, in the amount of \$6,780.00. Board also received an update on the fire control panel and vehicle.

He presented a proposal from Electronic Communications, Inc. to upgrade eighteen (18) cameras in the cell blocks in the amount of \$18,332.00, at the HACTC. Mike Graner asked the board to consider applying funds received from Securus for this project.

Kelsey Siegler, Tax Director, joined the meeting and presented to the board information on the agricultural values per acre, for the 2022 assessment. Kelsey's recommendation to the board is to reduce the average value per acre by 1.4%, to be within tolerance allowed, as set by the State of 93%. Moved by Migler and seconded by Hoffert, to reduce the agricultural land value for the 2022 assessment by 1.4%. Motion carried.

Kelsey Siegler, Tax Director, informed the board that she has received new soil types from USDA for the townships of Hurricane Lake, Rush Lake, Wolford and Union.

Doug Mundahl, joined the meeting.

Board reviewed abatement application submitted by Doug Mundahl on SW1/4 section 5, Township 157 North, Range 69 West, stating that this piece of land has no productivity and is taxed higher than some of his other land. After further discussion, it was moved by Migler and seconded by Brossart, to deny the abatement request from Doug Mundahl. Motion carried.

Board reviewed financial report for the month of January. Moved by Brossart and seconded by Hoffert, to accept the financial report for the month of January. Motion carried.

Board reviewed 2021 year-end financial report for the county revenues expenditures, transfer ins and transfer outs and ending balances. Moved by Migler and seconded by Brossart, to accept the 2021 year-end financial report as presented. Motion carried.

Moved by Hoffert and seconded by Berg, to transfer \$4,000.00 from the General Fund to the Community Service Program. Motion carried.

Board reviewed abatement application submitted by Lawrence & Deborah Mattern (2022-2), for tax year 2021, on the following described property as NE1/4 (36) Township 157 North Range 72 West. After review, moved by Brossart and seconded by Berg, to approve the abatement application for tax year 2021, as recommended by the Tax Director, as clerical error on previously deeded tracts were not split out of the parcel. Motion carried.

Moved by Hoffert and seconded by Migler, to transfer \$100,000.00 from Highway Distribution to Road & Bridge Fund. Motion carried.

Board reviewed expenses from all the county shops and blade operators. Moved by Hoffert and seconded by Migler, that the assessment for blading and snow removal from townships with motor graders, will go from \$205.00 per certified mile to \$215.00, per certified mile. Motion carried.

Brian Kraft, RDO Equipment, sales rep, met with the board on equipment.

Karin Fritel, Clerk of Court, met with the board concerning her office and how the board wants to handle the office when she is on maternity leave, as her deputy is parttime and has another job elsewhere. No decision was made at this time.

Board reviewed correspondence letter from Supreme Court, State of North Dakota. After reviewing correspondence from Don Wolf, Finance Director, concerning funding of the Clerk of District Court office, with the State. Based on the current data, Pierce County requires .57 FTE's to provide clerk services. Moved by Migler and seconded by Brossart, that Pierce County elects to enter into a funding agreement for the 2023-2025 biennium, with the North Dakota Court (State), to receive reimbursement of .57% for providing Clerk of District Court services, as it is being presently done. Motion carried.

Mike Graner, Jail Administrator, HACTC, joined the meeting.

Discussion amongst the board was held on what the County's ARPRA Funds could be used for. No decision was made and this will be discussed at their March meeting

There being no further business, moved by Hoffert, to adjourn the meeting 12:00 noon. Seconded by Berg. Motion carried.

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Karin Fursather, Auditor-Treasurer  
Pierce County, North Dakota

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Mike Christenson, Chairman  
Board of County Commissioners



FEBRUARY					
PIERCE CO.PAYROLL ACCT.	PAYROLL	\$	34,627.32	56262	2/7/2022
PIERCE CO.PAYROLL ACCT.	PAY.DED.	\$	10,181.63	56263	2/7/2022
PIERCE CO.PAYROLL ACCT.	FEES	\$	64.54	56264	2/7/2022
PIERCE COUNTY TREASURER	ST.TAX	\$	469.76	56265	2/7/2022
CITY OF RUGBY	HACTC	\$	1,588.01	56267	2/10/2022
HACTC RES.FUND	HACTC	\$	900.50	56268	2/10/2022
J.P.MORGAN	CR.CARD CHGS.	\$	1,637.33	<b>ONLINE</b>	2/16/2022
NORTHERN PLAINS ELEC.	SERVICES	\$	271.00	56279	2/17/2022
OTTER TAIL POWER	SERVICES	\$	5,851.84	56280	2/17/2022
OTTER TAIL POWER	HACTC	\$	5,985.62	56281	2/17/2022
NDTC	SERVICES	\$	2,615.35	56282	2/17/2022
NDTC	HACTC	\$	833.71	56283	2/17/2022
QUADIENT FINANCE	POSTAGE	\$	200.00	56284	2/17/2022
UPS	HACTC	\$	20.61	56285	2/17/2022
PIERCE CO.PAYROLL ACCT.	PAYROLL	\$	63,883.41	56287	2/18/2022
PIERCE CO.PAYROLL ACCT.	PAY.DED.	\$	18,549.40	56288	2/18/2022
PIERCE CO.PAYROLL ACCT.	FEES	\$	36.36	56289	2/18/2022
PIERCE COUNTY TREASURER	ST.TAX	\$	689.04	56290	2/18/2022
NATIONWIDE RETIRE.SOLUTION	HACTC	\$	2,053.03	56291	2/18/2022
BALTIMORE CO.OCS	GARNISH	\$	833.00	56292	2/18/2022
CHRISTOPHER A.CARLSON	GARNISH	\$	128.58	56293	2/18/2022
PIERCE CO.PAYROLL ACCT.	PAYROLL	\$	76,862.86	56294	2/22/2022
PIERCE CO.PAYROLL ACCT.	PAY.DED.	\$	22,352.54	56295	2/22/2022
PIERCE CO.PAYROLL ACCT.	FEES	\$	37.34	56296	2/22/2022
PIERCE COUNTY TREASURER	ST.TAX	\$	882.46	56297	2/22/2022
EBIX HEALTH	HACTC	\$	29.76	56298	2/22/2022

COLONIAL LIFE	HACTC	\$	51.75	56299	2/22/2022
AFLAC	PAY.DED.,HACTC	\$	1,415.78	56300	2/22/2022
NATIONWIDE RETIRE.SOLUTION	PAY.DED.	\$	2,489.40	56301	2/22/2022
SECURITY BENEFIT	PAY.DED.	\$	1,673.97	56302	2/22/2022
SWS CREDIT SERVICES	GARNISH	\$	100.00	56303	2/22/2022
NDPERS	RETIRE.BEN.,HACTC	\$	25,649.05	<b>ONLINE</b>	2/24/2022
HACTC	HACTC BILLS	\$	48,818.11	56305-56328	3/1/2022
NDPHIT	H.INS.BEN.,HACTC	\$	70,542.40	<b>ONLINE</b>	3/1/2022
CITY OF RUGBY	HACTC	\$	1,583.92	56377	3/3/2022
CHRISTENSON, MIKE	MIL	\$	164.97	56378	3/3/2022
MIGLER, DAVID	MIL	\$	283.14	56379	3/3/2022
THOMAS LAW FIRM	SERVICES	\$	225.00	56380	3/3/2022
MACK LAW OFFICE	EXPENSES-FEB.	\$	385.06	56381	3/3/2022
PIERCE COUNTY TREASURER	POST.SUPLI-S.SERV	\$	100.68	56382	3/3/2022
ADVANCED BUSINESS METHOD	LEASE-S.SERV.	\$	202.84	56383	3/3/2022
LARSON, RICK	SERVICES	\$	100.00	56384	3/3/2022
CHRISTENSON ELEC. SERV.	SERVICES	\$	907.95	56385	3/3/2022
RUGBY HARDWARE HANK	SUPPLI	\$	157.94	56386	3/3/2022
CIRCLE SANITATION	GARBAGE	\$	156.00	56387	3/3/2022
JOHNSON PLUMBING	SUPPLI	\$	6.95	56388	3/3/2022
ELEC.SYSTEMS & SOFTWARE	SUPPLI	\$	2,118.46	56389	3/3/2022
U.S.POST OFFICE	POSTAGE-ELEC.	\$	515.00	56390	3/3/2022
CITY OF RUGBY	WATER	\$	566.91	56391	3/3/2022
PIERCE COUNTY TRIBUNE	PUBLISH	\$	299.53	56392	3/3/2022
QUADIENT FINANCE	POSTAGE	\$	500.00	56393	3/3/2022
ITD	SERVICES	\$	2,986.81	56394	3/3/2022

OFFICE OF STATE AUDITOR	AUDIT	\$	10,500.00	56395	3/3/2022
CITY OF RUGBY	STONEGARD.GRAN	\$	600.00	56396	3/3/2022
RUGBY SERVICE CENTER	GAS	\$	1,490.40	56397	3/3/2022
ENVISION	GAS	\$	364.05	56398	3/3/2022
BRAD'S TOWING	SERVICES	\$	831.00	56399	3/3/2022
HACTC	BD.PRIS.	\$	6,860.00	56400	3/3/2022
REDWOOD TOXICOLOGY LAB	SERVICES	\$	516.20	56401	3/3/2022
CITY OF BALTA	BALTA PK.21 1/2EXF	\$	560.00	56402	3/3/2022
PIERCE COUNTY FAIR	BUDGET	\$	30,000.00	56403	3/3/2022
COMPUTER EXPRESS	SERVICES	\$	1,200.00	56404	3/3/2022
WIELER, TANYA	FEB.H.R.SERV.	\$	1,000.00	56405	3/3/2022
AMER.SOLUTIONS FOR BUSINE	SUPPLI	\$	549.51	56406	3/3/2022
I SOLVED	LEASE	\$	253.07	56407	3/3/2022
OTTER TAIL POWER	SERVICES	\$	274.23	56408	3/3/2022
WOLFORD FIRE PROT.DIST.	WATER	\$	180.00	56409	3/3/2022
ENVISION	DIESEL,PROPANE	\$	19,262.51	56410	3/3/2022
BUTLER MACHINERY	SUPPLI	\$	1,531.80	56411	3/3/2022
RDO	SUPPLI	\$	2,853.63	56412	3/3/2022
H.E.EVERSON	SUPPLI	\$	8.40	56413	3/3/2022
JOHN DEERE FINANCIAL	SUPPLI	\$	1,196.10	56414	3/3/2022
NAPA AUTO PARTS	SUPPLI	\$	73.92	56415	3/3/2022
HOME OF ECONOMY	SUPPLI	\$	13.96	56416	3/3/2022
RUGBY WELDING	SERVICES	\$	100.00	56417	3/3/2022
PIERCE COUNTY TREASURER	POSTAGE-RD&BR	\$	5.95	56418	3/3/2022
ZEIEN, PAUL	MIL	\$	117.00	56419	3/3/2022
NDACTVSO	REG.	\$	75.00	56420	3/3/2022

KLEBE, BRENDEN	MIL	\$	150.93	56421	3/3/2022
COMPUTER STORE	SUPPLI	\$	999.96	56422	3/3/2022
ND WEED CONTROL	DUES	\$	275.00	56423	3/3/2022
POLAR COMMUNICATIONS	SERVICES	\$	3.00	56424	3/3/2022
NDTC	SERVICES	\$	203.66	56425	3/3/2022
COFFMAN, ANTHONY	MIL	\$	280.21	56426	3/3/2022

\$ 495,916.11

DISBURSEMENTS

GENERAL *****	*****	\$	184,334.26
ROAD & BRIDGE *****	*****	\$	67,729.91
ROAD DIST. *****	*****	\$	199.58
COUNTY AGENT *****	*****	\$	4,882.92
COMMUNITY SERVICE *****	*****	\$	3,097.31
WEED *****	*****	\$	574.78
VET SERVICE *****	*****	\$	688.84
E9-1-1 *****	*****	\$	3,261.94
HACTC *****	*****	\$	231,133.87
PRESERVATION *****	*****	\$	12.70
TOTAL *****	*****	\$	495,916.11