

PROCEEDINGS OF PIERCE COUNTY, NORTH DAKOTA, BOARD OF COUNTY COMMISSIONERS

September 2, 2025

The Pierce County Board of County Commissioners met in regular session on September 2, 2025. Chairman Hoffert called the meeting to order at 8:00 A.M. with members Berg, Bohl, Bednarz, and Migler present.

Chairman Hoffert led the Pledge of Allegiance.

Moved by Bohl and seconded by Bednarz to approve the consent agenda, with the addition of discussion on the letter from Tanya Wieler, regarding H.R. issues, and the estimate for jail parking lot striping. Motion carried.

Moved by Berg and seconded by Bohl to accept the August minutes as mailed. Motion carried.

Moved by Bohl and seconded by Migler to approve those bills previously paid and those yet unpaid were ordered paid. Motion carried.

Board reviewed Officer fee reports and hourly workers time sheets.

Moved by Bednarz and seconded by Migler to approve Treasurer's checks #6492-#6494, in the amount of \$1,500.00, for the month of August. Motion carried.

Josh Siegler, Pierce County Sheriff and Mike Graner, Jail Administrator, HACTC, joined the meeting.

Josh Siegler, Sheriff, met and gave the board a report for the month of August for his department. Total calls-59; Medical Calls-3; Fire Calls-3; Traffic Accidents-5; Assist Other Agencies-9; Prisoner Transports-3; Arrests- 2 Warrants; Citations-24; Papers Served-8; Warrants Served-2. Siegler reported that there were no personnel changes and that Deputy Jacobs is now on duty. Board asked Siegler about all the dispatch overtime hours that have been paid out to the employee that also works as a correction officer. Siegler said you can't force the dispatch employees to work overtime. Board said maybe it's time to explore the State Radio option. Siegler said he knows it will eventually come to that, but there would also be a lot of technical expenses to switch over. Siegler said he will advertise again for a part time dispatcher.

Galen J. Mack, Pierce County States Attorney, joined the meeting.

Board recessed to sit on the HACTC Board.

Mike Graner, Jail Administrator, HACTC, went over the bills for the month of August. Moved by Bohl and seconded by Migler to approve those bills previously paid and those yet unpaid were ordered paid, for the month of August, for the HACTC. Motion carried.

Mike Graner, Jail Administrator, HACTC, gave the Board a report on the inmate population at the jail facility for August, which was 84 (ADP). Current inmate count is 81. High of 89 for August. Bookings 33, Releases 35. Pierce County inmate population for August was 5. **Profit** of \$21,449.78 for the month of July. Personnel 22/24 officers, 1 new hire, 1 on medical leave. Graner reported that he has 7 officers that need to be certified. An officer will start training in Bismarck and there will be training in Minot in October. Graner reported that he is still waiting for the camera upgrade quote. Graner talked about the Evolution Counseling with the DOCR inmates. Berg asked if it would bump up our numbers. Graner said they would remain around 40. Graner asked about the sick leave benefit, about donating to another employee. Our personnel manual states the donating employee may donate up to 48 hours but in all cases, maintain a balance of 240 hours. After discussion, moved by Migler and seconded by Bohl for the donating employee to donate more than 48 hours, if they wish to do so, as long as they maintain a balance of 240 hours. Motion carried. Graner reported that the electric boiler is up and running. Graner reported that boarding for local jurisdictions is going from \$95. to \$100. a day. Moved by Migler and seconded by Bednarz to approve the financial report for the month of July, for the HACTC. Motion carried.

Bednarz informed the Board that he received an estimate for \$1,000. for having the parking lot at the jail striped. Board decided to wait until next Spring to have it done.

Board reconvened at 9:24 A.M., with all members present.

Migler asked Galen J. Mack about trees in an organized township, in the road right of way. Migler said the neighbors need to get by and have access. The resident said they could be trimmed. Mack said the organized township will need to take care of it, as the trees will have to go, since they are within the 33' road right of way. Berg said he had trees in an unorganized township, that are hanging over the road. Mack said he would look at the statutes.

Hoffert asked Mack about an H.R. issue, working from home. Hoffert asked how to address this, as it could become a liability with worker's comp. claims, concerns with confidentiality and claims of discrimination. Mack said they will need to ask what work they are doing from home. Mack said have set hours for working at the office and a set time for those duties that can't be done in the office. Mack said develop a policy. Migler said they should be documenting where they are, when doing those duties out of the office. Board will ask HR advisor, Tanya Wieler, to set up a policy.

Jesse Brandvold, Wold Engineering, joined the meeting. Brandvold asked the Board if they had any questions about the Flex Trans. Fund grant and if they received any more letters of support. Hoffert asked when they would find out. Brandvold said the deadline for applying was Sept. 19<sup>th</sup> and they probably wouldn't hear anything until early January.

After reviewing the financial report for the month of August, moved by Bohl and seconded by Migler, to accept the financial report for the month of August. Motion carried.

Board reviewed abatement application submitted by Terence Westphal, for tax year 2025, on parcel #10092000, on the following described property, as Lots 1-2, Block 5, Serumgard's Add. to the City of

Rugby. After review, moved by Bohl and seconded by Bednarz to approve the abatement application as recommended by Tax Director, as it qualifies for Veteran's Credit. Motion carried.

Moved by Migler and seconded by Berg to issue a call for bids for premium diesel fuel, propane, and gasoline. Motion carried. Bids will be opened at the October meeting.

Board reviewed the delinquent real estate in accordance with Section 57-28-10 NDCC. Moved by Bohl and seconded by Bednarz that the hearing date be set for October 7th at 9:30 A.M. in accordance with Sec.57-28-11 NDCC. Motion carried

There being no further business to transact, moved by Bednarz and seconded by Berg to adjourn the meeting at 11:20 A.M. Motion carried.

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Karen Migler, Auditor-Treasurer  
Pierce County, North Dakota

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Terry Hoffert, Chairman  
Board of County Commissioners

## AUGUST

ND CHILD SUPP \$200, NDPERS \$669.58, NORTHERN PLAINS ELEC \$120, CITY OF RUGBY \$2713.48, HACTC RES FUND \$899, NDTG \$1993.22, JP MORGAN \$1585.36, PIERCE CO PAYROLL ACCT \$47463.24, PIERCE CO TREAS \$124.88, PIERCE CO PAYROLL ACCT \$113065.57, PIERCE CO TREASURER \$271.73, AFLAC \$1175.73, SECURITY BENEFIT \$2148.83, NATIONWIDE \$2454.25, OTTER TAIL \$7615.20, PIERCE CO PAYROLL ACCT \$85846.30, PIERCE CO TREASURER \$69.40, CREDIT BUREAU OF BIS \$873.48, MESSERLI & KRAMER \$281.53, ND CHILD SUPP \$387.60, NDPHIT \$81757.54, NDPERS \$31906.29, HACTC BILLS \$47364.58, BOHL, JOE \$118.30, MIGLER, DAVID \$233.10, STEIN'S \$692.44, B & M LAUNDRY \$68.47, HARDWARE HANK \$97.31, RUNNINGS \$146.16, LEEVERS \$6.59, JOHNSON PLUMBING \$10.44, CITY OF RUGBY \$695.93, CIRCLE SANITATION \$201.25, PIERCE CO TREASURER \$33.98, COLUMN \$278.46, PIERCE CO TRIBUNE \$595.50, MACK LAW OFFICE \$390.55, COMPUTER STORE \$199, STATE AUDITOR \$17200, ITD \$4186.57, US RECORDS \$365.41, MERCHANTS BANK \$386.61, QUADRIANT \$2000, ATKINSON, STACEY \$55.99, RUGBY SERV CTR \$1346.12, HACTC \$4470.13, ANDERSON FUNERAL \$625, AXTMAN, MICHAEL \$440, COMPUTER EXPRESS \$1450, DAKOTA DYNAMICS \$1000, MATTHEW BENDER & CO \$100.31, ISOLVED \$293.45, SCHERR, SANDRA \$39.48, OTTER TAIL \$215.19, ENVISION \$2388.75, LARSON, RICHARD \$7500, ZEIN, PAUL \$58.80, LYSNE, DAREN \$35.70, PIERCE CO TREAS \$10.15, NEWMAN SIGNS \$49.88, RUGBY AUTO PARTS \$360.77, ENVISION \$13759.01, RDO \$3956.70, B & J EXCAV \$91590, RITTERMAN \$15026, SUSAG \$2720, PRECISION AUTOBODY \$2315.55. GRAND TOTAL \$608699.84