

PROCEEDINGS OF PIERCE COUNTY, NORTH DAKOTA, BOARD OF COUNTY COMMISSIONERS

December 3, 2024

The Pierce County Board of County Commissioners met in regular session on December 3, 2024. Auditor-Treasurer Migler called the meeting to order at 8:00 A.M. with members Bednarz, Bohl, Berg, Hoffert and Migler present. Board welcomed Joel Berg to the Commission.

Auditor-Treasurer Migler led the Pledge of Allegiance.

Upon call for nominations for Chairman, for ensuing year, David Migler nominated Joe Bohl. David Bednarz nominated Terry Hoffert. After a vote, Hoffert won the nomination. Moved by Bednarz and seconded by Berg that nominations cease and a unanimous ballot be cast for Hoffert, for Chairman. Motion carried.

Upon call for nominations for Vice-Chairman, for ensuing year, Bohl nominated Migler for Vice-Chairman. Following no further nominations, moved by Bohl and seconded by Bednarz that nominations cease and a unanimous ballot be cast for Migler for Vice-Chairman. Motion carried.

Auditor-Treasurer Migler, turned the meeting over to Chairman Hoffert.

Moved by Bohl and seconded by Migler to approve the consent agenda. Motion carried.

Moved by Migler and seconded by Bohl to accept the November minutes as mailed. Motion carried.

Moved by Bohl and seconded by Bednarz to approve those bills previously paid and those yet unpaid were ordered paid. Motion carried.

Board reviewed Officer fee reports and hourly workers time sheet.

Josh Siegler, Pierce County Sheriff, and Mike Graner, Jail Administrator, HACTC, joined the meeting.

Josh Siegler, Sheriff, met and gave the board a report for the month of October for his department. Total calls-35; Medical Calls-3; Fire Calls-1; Traffic Accidents-2; Assist Other Agencies-9; Prisoner Transports-5; Arrests- 3 Warrants; Citations-11; Papers Served-24; Warrants Served-3. Siegler informed the Board of a personnel change, the resignation of Deputy Gunville.

Board recessed to sit on the HACTC Board.

Mike Graner, Jail Administrator, HACTC, went over the bills for the month of November. Moved by Migler and seconded by Bohl to approve those bills previously paid and those yet unpaid were ordered paid, for the month of November, for the HACTC. Motion carried.

Mike Graner, Jail Administrator, HACTC, gave the Board a report on the inmate population at the jail facility for November, which was 69 (ADP). Current inmate count is 68. High of 75 for November. Bookings 30, Releases 34. Pierce County inmate population for November was 3. Deficit of \$34,230.06 for the month of October. Personnel 22/24 officers, 1 new hire. Graner reported that they continue to receive the DOCR overflow and will be taking on 10 more. Graner talked briefly about the Public Safety Plan. He said he hoped to have some figures from Ndpers by the next meeting. Graner talked about the annual leave balance and said he would like to see a policy revision to be able to cash out some of the excess hours. It would be like a little bonus instead of losing the excess at the end of the year. Graner talked about the maintenance department and said he would like to see some shared responsibility for the boilers so his maintenance man could take a few days off. Bednarz said he would be willing to check on them during the winter, as he used to check boilers at the school. Moved by Bohl and seconded by Berg to approve the financial report for the month of October, for the HACTC. Motion carried.

Board reconvened at 9:37 A.M., with all members present.

Kelly Jensen, Director NPHSZ, Debbie Wentz, & Kailey Bonn, joined the meeting. They discussed the policy for inclement weather. Wentz felt that they shouldn't have to use vacation hours when there is a no travel advised. Bonn said school was closed so then she needed to use vacation to stay home with her children. Jensen said it shouldn't be about the cost to the county, but rather about the safety of the employees and the citizen's safety. Jensen said at least have a two hour late opening and then revise from there. They asked the Board to revisit their policy.

Jesse Brandvold and Junior Holen, Wold Engineering, joined the meeting. They presented 2025 calendars and planners to the Board. They had a few questions about the new Federal Aid Route that was requested.

Brenden Klebe, County Agent, joined the meeting. He thanked the Commissioners that attended their 4-H Awards night. Klebe said the kids really enjoyed it. He said the 4-H kids raised \$200. at the Parade of Lights, selling hot chocolate, for hurricane relief. That money will be going to North Carolina for their 4-H program. Klebe said the shooters club will be represented by Seth Kuhnhenh at the National competition. Klebe said the Hippology program will be going to Nationals at Denver in January. Klebe said on the extension side there will be pesticide training coming up. There will be 3 to 4 different sessions. There will be a crop improvement meeting. So, there is a lot of planning going on. Hoffert asked how often do you have to get certified. Klebe said every three years to stay up to date. Klebe said the copy machine in the agent's office was not working and needed to be updated.

Karin Fritel, C.O.C., joined the meeting. Fritel reported on the Court Facility Grant that she applied for. She said the State will pay 75% and the County will have to pay 25%. She applied for a microwave for the jury room, hand held metal detector for the court room, and new carpet. Moved by Bednarz and seconded by Berg to approve the county's share of the grant applied for. Motion carried. Fritel also asked the Board for permission to have her deputy work from home, due to medical reasons, for a few weeks. Board granted her permission.

Galen Mack, States Attorney, joined the meeting. Bednarz asked Mack about the opioid fund. Bednarz said there was a speaker lined up for a lyceum at the high school. Mack said that was okay to use those funds for that purpose.

Moved by Migler and seconded by Bednarz to approve Treasurer's checks #6411 - #6415, in the amount of \$305. for the month of November. Motion carried.

After reviewing the financial report for November, moved by Bohl and seconded by Migler to accept the financial report for the month of November. Motion carried.

Moved by Bednarz and seconded by Bohl to transfer \$200,000. from General Fund to the HACTC Fund. Motion carried.

Moved by Migler and seconded by Bohl to approve the applications for Beer & Liquor Licenses from Rugby Eagles Aerie #3834, Rugby Golf Club, and Joe G. Goldade (Larry's Bar) Selz, and that refund be made in accordance with ordinance. Motion carried.

Moved by Bohl and seconded by Bednarz to transfer \$1184.40 from Victim Witness Fund to General Fund, for expenses incurred in the General Fund, for the Victim Witness Coordinator. Motion carried.

Moved by Berg and seconded by Bohl authorizing the Chairman and Auditor to sign a County Deed to MJAK LLC, on the following described property as Lot 9, Block 3, Solem's 1st Addition to the City of Rugby, Pierce County, ND. Motion carried.

Moved by Bohl and seconded by Migler authorizing the Chairman and Auditor to sign a County Deed to Scott Bommersbach on the following described property as Lots 16 & 17, Block 5, Wolford Village located in the City of Wolford, Pierce County, North Dakota. Motion carried.

Moved by Migler and seconded by Bohl to adopt the 2024 Multi-Hazard Mitigation Plan. Motion carried.

There being no further business to transact, moved by Bohl and seconded by Bednarz to adjourn the meeting at 11:51 A.M. Motion carried.

Karen Migler, Auditor-Treasurer
Pierce County, North Dakota

Terry Hoffert, Chairman
Board of County Commissioners

PROCEEDINGS OF THE PIERCE COUNTY, NORTH DAKOTA, BOARD OF COUNTY COMMISSIONERS

December 17, 2024

The Pierce County Board of County Commissioners met in special session on December 17, 2024. Chairman Hoffert called the meeting to order at 8:00 A.M., with members Bednarz, Berg, Bohl, and Migler present.

Chairman Hoffert led the Pledge of Allegiance.

Moved by Bednarz and seconded by Bohl to approve the consent agenda. Motion carried.

After reviewing the bills, moved by Bohl and seconded by Migler to approve those bills previously paid and those yet unpaid were ordered paid. Motion carried.

Board reviewed the bills for the HACTC. Moved by Bednarz and seconded by Berg to approve those bills previously paid and those yet unpaid, were ordered paid, for the month of December. Motion carried.

Bill Deck with the Pierce County Water Resource Board, joined the meeting briefly. He was questioning why their audit is separate and not combined with the County. Board told him that is how the State Auditor's Office have always done it.

Frank LaRocque, Community Service Coordinator, joined the meeting. Board discussed what could be done now that Bottineau County will no longer be with the program. They talked about the possibility of getting another county to join. LaRocque also discussed increasing the amounts for transferring fees for offenders, to other counties. Board informed LaRocque to line up a meeting with McHenry County and all involved, to discuss the future of this program.

Moved by Migler and seconded by Bohl to transfer \$10,000 from the General Fund to the County Agent Fund. Motion carried.

Moved by Bohl and seconded by Migler to transfer \$25,000 from Wireless Fund to E911 Fund. Motion carried.

Moved by Migler and seconded by Bednarz to transfer \$150,000 from Hwy. Dist. Fund to the Road and Bridge Fund. Motion carried.

Moved by Bohl and seconded by Berg to transfer \$100,000 from the General Fund to HACTC Fund. Motion carried.

Moved by Bednarz and seconded by Bohl to appoint Berg to the Lake Region District Health Board for a 5 year term, to replace Mike Christenson, Bohl to replace Mike Christenson on the Planning & Zoning Board for a 4 year term, and Wanda Follman, David Kraft, Mike Heidlebaugh, and Donna Hager to the School Re-organization Committee for 3 year terms. Motion carried.

Moved by Bohl and seconded by Bednarz to raise the per diem rate for the different boards to \$60.00 Motion carried.

Board discussed having a meeting with the organized townships. Meeting will be held on January 22, 2025, at 1:00 P.M., at the Memorial Hall.

Moved by Bohl and seconded by Berg to close the Courthouse at 2:00 P.M. on Christmas Eve. Motion carried.

There being no further business to transact, moved by Bohl and seconded by Bednarz, to adjourn the meeting at 9:37 A.M. Motion carried.

Karen Migler, Auditor-Treasurer
Pierce County, North Dakota

Terry Hoffert, Chairman
Board of County Commissioners

NOVEMBER EXPENDITURES

Pierce Co. Payroll Acct \$37944.14, Pierce Co. Treasurer \$13.78, ND Child Support \$136.50, JP Morgan \$6322.67, NDTC \$2143.17, Otter Tail \$2101.55, Pierce Co. Payroll Acct \$119806.99, Pierce Co. Treasurer \$326.63, AFLAC \$1223.08, Security Benefit \$1951.10, Nationwide \$2287.23, Colonial Life & Acc \$31.25, Pierce Co. Payroll Acct \$94125.53, Pierce Co. Treasurer \$177.75, Baltimore Co. OCS \$850, ND Child Support \$669.60, NDPERS \$31235.99, Otter Tail \$256.02, NDPHIT \$77269.92, HACTC \$39418.94, NDPERS \$741.04, David Anderson \$26.25, Rollin Slaubaugh \$55.73, Bohl, Joe \$185.59, Migler, Dave \$172.86, Morin, Lori \$56.98, Mack Law Off \$383.70, Leever \$10.17, Software Innovations \$700, Election System & Software \$1418.95, Circle Sanitation \$201.25, American Solutions \$665.74, Pierce Co. Treasurer \$19.23, Pierce Co. Tribune \$680.88, Taylor \$58.71, Stein's \$115.01, Quadient Fin \$500, Rugby Ins Agency \$107, Jerald Bohl Guns \$1468, Runnings \$46.42, Brad's Towing \$639, Precision Autobody \$65, ITD \$3948.13, Envision \$3492.05, Rugby Serv Ctr \$1844.59, HACTC \$125.12, Computer Express \$3614.95, Newman Signs \$182.22, Dakota Dynamics \$1000, ISolved \$279.48, Redwood Toxicology \$342.17, Vanguard Appraisal \$6100, HACTC \$11506.98, Off of Attn Gen \$845, Drive Chevrolet \$77.65, Rugby Auto Parts \$70.75, JD Financial \$4.08, HE Everson \$3715, Bohl, Joe \$175, Zeien, Paul \$225.12, Scherr, Sandra \$811.54, Klebe, Brenden \$684.58, Polar Comm \$3, LaRocque, Frank \$117.92, NDLTAP-UGPTI \$200, Adam Burckhard \$2996, B & J Excavating \$10237.50, Susag Sand & Gravel \$1018.66, Linde Gas & Equip \$163.15. Grand Total \$480,389.99