

PROCEEDINGS OF PIERCE COUNTY, NORTH DAKOTA, BOARD OF COUNTY COMMISSIONERS

February 2, 2021

The Pierce County Board of County Commissioners met in regular session on February 2, 2021. Chairman Migler called the meeting to order at 8:00 A.M., with members Christenson, Brossart, Hoffert and Berg present.

Chairman Migler led the Pledge of Allegiance.

Moved by Hoffert and seconded by Brossart to approve the consent agenda. Motion carried.

Moved by Berg and seconded by Christenson, to accept the January minutes as mailed. Motion carried.

Eric Kuntz, Community Service Coordinator, presented the board A yearly report for the community service program. The report showed the number of cases for years 2019 and 2020 and the amount of fees that have been collected. He has four (4) new cases in January 2021.

Moved by Berg and seconded by Hoffert, to approve those bills previously paid and those yet unpaid were ordered paid. Motion carried.

Board reviewed Officer fee reports and hourly workers time sheets.

After reviewing the financial, moved by Christenson and seconded by Brossart, to accept the financial report for the month of January. Motion carried.

Moved by Hoffert and seconded by Berg, to approve Treasurer's checks #6129-6137, in the amount of \$9,686.71, for the month of January. Motion carried.

Board recessed to sit on the HACTC board.

Mike Graner, Jail Administrator, HACTC, joined the meeting.

Moved by Christenson and seconded by Berg, to approve those bills previously paid and those yet unpaid were ordered paid, for the month of December, for the HACTC. Motion carried.

Moved by Berg and seconded by Brossart, to approve the financial report for the month of December, for the HACTC. Motion carried.

Mike Graner, Jail Administrator, HACTC, gave the board an update on the inmate population for the month of January, which was 80. High 88; Low 78. February currently has 79. Bookings 35; Releases 29. Pierce County inmate bookings for January were 4. Two (2) remain in custody. Personnel 25/24 officer positions filled; One (1) on active duty-military leave. Miscellaneous- Covid-19- 1 staff member. No offenders at this time with COVID-19. Mike said that he has made contact with USDA on a grant that he has applied for with some upgrades on security cameras, but was told by the State- that the federal monies have not come in as of yet. On the ECI upgrade project- Mike said that the wonder ware software has been installed and later this week the security cameras should be installed. There was a deficit of \$88,155.78,

for the month of December.

Board reconvened at 9:30 A.M., with all members present.

Josh Siegler, Pierce County Sheriff, met and gave the board a report for the month of January, for his department. Total calls-24; Medical calls-none; Fire calls-1; Traffic Accidents-1; Assist Other Agencies-8; Prisoner Transports-1; Arrests-8; Citations-7; Papers Served-14; Warrants 5.

Brenden Klebe, NDSU Extension Agent, met and gave the board an update on the activities that his office will be holding, such as Pesticide Training. Dates are February 23, March 2, March 3, and March 10, which will be held at the Farm Credit Service meeting room. Also, will be having a virtual Ag Association meeting next week. 4-H- shooting sports is starting and hippology.

Brian Kraft, RDO Sales Rep, stopped in for a brief moment and asked if the board had any questions for him. Discussed briefly were tires on a motorgrader.

Board reviewed correspondence from Abby Ritz, Financial Analyst, AE2S. The City of Rugby is working to secure funding through the USDA Rural Development, to renovate the Rugby Armory. As part of the application process, the City is required to secure the County's support and certification for this project. Moved by Berg and seconded by Christenson, authorizing the chairman to sign the certification of significant community support, for the renovation of the Rugby Armory, to meet current accessibility and use standards, to better serve as the City's emergency shelter and municipal court. Upon roll call- Christenson "Aye"; Brossart "Aye"; Hoffert "Nay"; Berg "Aye"; Migler "Aye". Motion carried.

Joe Schultz and Jesse Brandvold, Wold Engineering, met with the board on the upcoming road project. Road Project will be bid in April, with a deadline of October 16<sup>th</sup> to be completed. Moved by Brossart and seconded by Christenson, authorizing the chairman to sign the following certification letters to NDDOT, on the following project: SC-35000(021) PCN 23111-CMS 3532 from CMC 3505, East 9.1 miles to NDSH 3 & CMC 3548 from Selz, East 3 miles to Benson Co. line- Reshaping and Regraveling -12.086 miles. Motion carried.

Moved by Hoffert and seconded by Berg, to enter into a service agreement with Wold Engineering, for the upcoming road project. Motion carried.

Board reviewed abatement application submitted by Lance Alexander, for tax year 2020 (2021-1), on the following described property as W1/2NE1/4, Lots 4-5 (section 12) Township 152 North, Range 72 West, Pierce County, North Dakota. After review, moved by Hoffert and seconded by Christenson, to lower the true and full value from 287,459 to 42,830, for tax year 2020, as recommended by the Tax Director, as it qualifies as a farm exemption. Motion carried.

Board reviewed abatement application submitted by Scott Monson, for tax year 2020 (2021-2-3), on the following described property as NE1/4SE1/4, S1/2NE1/4, (section 9); N1/2NE1/4, NE1/4NW1/4 (section 10), all located in Township 158 North, Range 71 West, Pierce County, North Dakota. After review, moved by Brossart and seconded by Berg, to lower the true and full value from 101,231 to 51,363; and to lower the true and full value from 100,991 to 83,116, for tax year 2020, as recommended by the Tax Director, as it qualifies as a farm exemption. Motion carried.

Moved by Berg and seconded by Christenson, to transfer \$4,000 from the General Fund to the Community Service Program. Motion carried.

Board reviewed financial report from Rugby Ambulance Service.

Board reviewed 2020 year-end financial report for the county revenues, expenditures, transfer ins and transfer outs and ending balances. Moved by Berg and seconded by Brossart, to accept the 2020 year-end financial report. Motion carried.

Moved by Christenson and seconded by Hoffert, to transfer \$150,000 from Highway Distribution to Road and Bridge Fund. Motion carried.

Moved by Hoffert and seconded by Berg, to transfer \$5,000 from Wireless Funds to E9-1-1 Fund. Motion carried.

Board reviewed a letter from Kelly Jensen, Director of Northern Prairie Human Service Zone, informing the board that the Northern Prairie Human Service Zone Plan, dated October 15, 2020, was approved by the Department of Human Services.

There being no further business, moved by Berg and seconded by Hoffert, to adjourn the meeting at 11:15 A.M. Motion carried.

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Karin Fursather, Auditor-Treasurer  
Pierce County, North Dakota

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David Migler, Chairman  
Board of County Commissioners

JANUARY					
PIERCE CO.PAYROLL ACCT.	PAYROLL	\$	26,798.60	54200	1/11/2021
PIERCE CO.PAYROLL ACCT.	PAY.DED.	\$	7,448.22	54201	1/11/2021
PIERCE CO.PAYROLL ACCT.	FEES	\$	64.32	54202	1/11/2021
PIERCE COUNTY TREASURER	ST.TAX	\$	266.87	54203	1/11/2021
NDPERS	LIFE INS.	\$	490.97	<b>ONLINE</b>	1/12/2021
JOB SERVICE ND	QTRLY.	\$	637.13	<b>ONLINE</b>	1/12/2021
CITY OF RUGBY	HACTC	\$	1,712.25	54206	1/14/2021
UPS	HACTC	\$	22.11	54207	1/14/2021
QUADIENT FINANCE	POSTAGE	\$	366.00	54208	1/14/2021
NORTHERN PLAINS ELEC.	SERVICES	\$	233.00	54209	1/14/2021
NDTC	SERVICES	\$	1,535.14	54210	1/14/2021
J.P.MORGAN	CR.CARD CHGS.	\$	2,395.80	<b>ONLINE</b>	1/19/2021
OTTER TAIL POWER	SERVICES	\$	4,327.21	54211	1/21/2021
OTTER TAIL POWER	HACTC	\$	7,400.10	54212	1/21/2021
NDTC	HACTC	\$	835.08	54213	1/21/2021
VISA	HACTC	\$	16.79	54214	1/21/2021
PIERCE CO.PAYROLL ACCT.	PAYROLL	\$	75,901.98	54215	1/21/2021
PIERCE CO.PAYROLL ACCT.	PAY.DED.	\$	22,543.38	54216	1/21/2021
PIERCE CO. PAYROLL ACCT.	FEES	\$	37.20	54217	1/21/2021
PIERCE COUNTY TREASURER	ST.TAX	\$	891.61	54218	1/21/2021
PIERCE CO.PAYROLL ACCT.	PAYROLL	\$	68,084.47	54219	1/22/2021
PIERCE CO.PAYROLL ACCT.	PAY.DED.	\$	19,990.34	54220	1/22/2021
PIERCE CO.PAYROLL ACCT.	FEES	\$	36.50	54221	1/22/2021
PIERCE COUNTY TREASURER	ST.TAX	\$	730.87	54222	1/22/2021
BALTIMORE CO. OCS	GARNISH	\$	833.00	54223	1/22/2021
COLONIAL LIFE	HACTC	\$	51.75	54224	1/22/2021
NATIONWIDE RETIRE.SOLUTIONS	PAY.DED.	\$	1,728.03	54226	1/22/2021
NATIONWIDE RETIRE.SOLUTIONS	PAY.DED.	\$	2,482.53	54227	1/22/2021
SECURITY BENEFIT	PAY.DED.	\$	1,644.26	54228	1/22/2021
EBIX HEALTH	HACTC	\$	42.41	54230	1/26/2021
CHRISTMAS, GREGG	REFUND	\$	26.04	54231	1/26/2021
AFLAC	PAY.DED.,HACTC	\$	1,468.04	54232	1/26/2021
NDPERS	RETIRE.BEN.,HACTC	\$	26,531.12	<b>ONLINE</b>	1/28/2021
OTTER TAIL POWER	SERVICES	\$	249.48	54234	1/28/2021

NDPHIT	H.INS.BEN.,HACTC	\$	73,721.71	ONLINE	2/1/2021
HACTC	HACTC BILLS	\$	35,436.77	54282-54303	2/2/2021
HACTC RES.FUND	HACTC	\$	1,017.50	54305	2/4/2021
CITY OF RUGBY	HACTC	\$	1,886.52	54306	2/4/2021
MIGLER, DAVID	MIL	\$	216.72	54308	2/4/2021
MARQUART, ANDREW	SERVICES	\$	198.00	54309	2/4/2021
STUTSMAN CO. AUDITOR	SERVICES	\$	114.00	54310	2/4/2021
FRITEL, KARIN	MIL & EXP	\$	72.10	54311	2/4/2021
ND COUNTY AUDITOR'S ASSOC.	DUES	\$	100.00	54312	2/4/2021
ND CO. TREASURER'S ASSOC.	DUES	\$	200.00	54313	2/4/2021
MACK LAW OFFICE	JAN.EXPENSES	\$	386.50	54314	2/4/2021
PIERCE COUNTY TREASURER	POSTAGE	\$	116.86	54315	2/4/2021
ADVANCED BUSINESS METHODS	S.SERV.LEASE	\$	202.84	54316	2/4/2021
BOTTINEAU CO. AUDITOR	S.SERV.CAR INS.	\$	1,314.29	54317	2/4/2021
BARTSCH ELECTRIC	SERVICES	\$	309.22	54318	2/4/2021
CIRCLE SANITATION	GARBAGE	\$	156.00	54319	2/4/2021
RUGBY SERVICE CENTER	GAS	\$	608.76	54320	2/4/2021
JOHNSON PLUMBING	SERVICES	\$	403.20	54321	2/4/2021
CITY OF RUGBY	WATER	\$	517.40	54322	2/4/2021
PIERCE COUNTY TRIBUNE	PUBLISH	\$	307.10	54323	2/4/2021
SOFTWARE INNOVATIONS	ACCTG.UP,MAINT.	\$	13,300.00	54324	2/4/2021
GAFFANEYS	MAINT.,CHAIR	\$	774.50	54325	2/4/2021
COMPUTER STORE	SUPPLI	\$	249.99	54326	2/4/2021
QUADIENT FINANCE	POSTAGE	\$	600.00	54327	2/4/2021
ITD	SERVICES	\$	3,463.31	54328	2/4/2021
ND ASSOC. OF COUNTIES	MARR.LIC.	\$	18.00	54329	2/4/2021
GUNVILLE, DUANE	MIL & EXP	\$	238.00	54330	2/4/2021
ENVISION	GAS	\$	321.88	54331	2/4/2021
ND SHERIFFS & DEPUTIES ASSO	DUES	\$	400.00	54332	2/4/2021
I DESIGN	SUPPLI	\$	576.56	54333	2/4/2021
HACTC	SUPPLI	\$	15.64	54334	2/4/2021
WIELER, TANYA	JAN.H.R.SERV.	\$	1,000.00	54335	2/4/2021
ND STATE RADIO	SERVICES	\$	120.00	54336	2/4/2021
I SOLVED	LEASE	\$	240.35	54337	2/4/2021
ND ASSOC. OF COUNTIES	SPEC.OPER.	\$	400.00	54338	2/4/2021

NORTHERN PLAINS RC&D COUNC DUES		\$	300.00	54339	2/4/2021
ND ASSOC. OF COUNTIES	D&A ANNUAL FEE	\$	1,631.70	54340	2/4/2021
WOLD ENGINEERING	SERVICES	\$	584.35	54341	2/4/2021
ENVISION	PROPANE	\$	1,242.90	54342	2/4/2021
RDO	SUPPLI	\$	255.77	54343	2/4/2021
BUTLER MACHINERY	SUPPLI	\$	117.20	54344	2/4/2021
PRAXAIR DIST.	SUPPLI	\$	132.59	54345	2/4/2021
HOME OF ECONOMY	SUPPLI	\$	38.52	54346	2/4/2021
RUGBY AUTO PARTS	SUPPLI	\$	558.00	54347	2/4/2021
DAKOTA FIRE EXTINGUISHERS	SERVICES	\$	176.14	54348	2/4/2021
ZEIEN, PAUL	MIL	\$	76.48	54349	2/4/2021
ND ASSOC.OF CO.TRIB.VET.SERV DUES		\$	50.00	54350	2/4/2021
NDSU EXT.	SALARY	\$	4,083.32	54351	2/4/2021
PIERCE COUNTY TREASURER	CO.AG4 QTR.SUPLI	\$	24.48	54352	2/4/2021
NDTC	SERVICES	\$	203.66	54353	2/4/2021
ITD	SERVICES	\$	55.54	54354	2/4/2021
POLAR COMMUNICATIONS	SERVICES	\$	6.00	54355	2/4/2021
TRITECH SOFTWARE SYSTEMS	MAINT.-911	\$	6,337.18	54356	2/4/2021

\$ 432,700.15

	DISBURSEMENTS		
GENERAL*****	*****	\$	142,798.33
ROAD & BRIDGE*****	*****	\$	32,158.86
ROAD DIST.*****	*****	\$	185.74
COUNTY AGENT*****	*****	\$	7,096.87
COMMUNITY SERVICE*****	*****	\$	5,220.36
WEED*****	*****	\$	144.74
VET SERVICE*****	*****	\$	638.53
E9-1-1*****	*****	\$	10,167.54
FM.TO MKT.*****	*****	\$	584.35
HACT*****	*****	\$	233,686.83
PRESERVATION*****	*****	\$	18.00
TOTAL*****	*****	\$	432,700.15