

PROCEEDINGS OF PIERCE COUNTY, NORTH DAKOTA, BOARD OF COUNTY COMMISSIONERS

December 5, 2023

The Pierce County Board of County Commissioners met in regular session on December 5, 2023. Auditor-Treasurer, Migler, called the meeting to order at 8:00 A.M. with members Bednarz, Bohl, Christenson, Hoffert and Migler present.

Auditor-Treasurer, Migler, led the Pledge of Allegiance.

Upon call for nominations for Chairman, for ensuing year, Mike Christenson nominated Terry Hoffert for Chairman. Following no further nominations, moved by Joe Bohl and seconded by David Bednarz that nominations cease and a unanimous ballot be cast for Terry Hoffert. Motion carried.

Upon call for nominations for Vice-Chairman, for ensuing year, David Migler nominated Joe Bohl for Vice-Chairman. Moved by Mike Christenson and seconded by David Bednarz that nominations cease and a unanimous ballot be cast for Joe Bohl. Motion carried.

Auditor-Treasurer Migler, turned the meeting over to Chairman Hoffert.

Moved by Migler and seconded by Bohl to approve the consent agenda. Motion carried.

Moved by Migler and seconded by Christenson to accept the November minutes as mailed. Motion carried.

Moved by Bohl and seconded by Christenson to approve those bills previously paid and those yet unpaid were ordered paid. Motion carried.

Board reviewed Officer fee reports and hourly workers time sheets.

Moved by Bohl and seconded by Christenson to accept the financial report for the month of November. Motion carried.

Moved by Christenson and seconded by Migler to approve Treasurer's check #6334, in the amount of \$166.37 for the month of November. Motion carried.

Bednarz brought the bid from Gooseneck Implement for a JD snowblower/mower, in the amount of \$33,185.82. Bednarz requested a bid from Northern Equipment but they did not carry that in a similar size. Bednarz said it could also be used at the HACTC, county shop, & Weed Bd. shop. After some discussion it was determined that they would use ARPA Funds. Moved by Bohl and seconded by Christenson to approve ordering the JD snowblower/mower. After roll call vote, all voting "Aye". Motion carried.

Josh Siegler, Pierce Co. Sheriff, joined the meeting.

Josh Siegler, Sheriff, gave the Board a report for the month of November, for the Sheriff's department. Total calls-38; Medical Calls-2; Fire Calls-1; Traffic Accidents-2; Assist Other Agencies-5; Prisoner Transports-7; Arrests 5 (1-DUI, 1-Child Neglect, 3-Warrants); Citations-16; Papers Served-16; Warrants Served-3. Siegler reported there were no personnel changes.

The County Commission authorized the Sheriff to expend the Back the Blue Grant Funds approved in HB1307, which was passed by the 2023 Legislature, for providing hiring and retention bonuses to new and current law enforcement and correctional officers. Moved by Bohl and seconded by Migler to approve the funds that were dispersed for the bonuses. Motion carried. Siegler said it has been well received and much appreciated by the law enforcement and correctional officers.

Rick Srur, joined the meeting.

Board recessed to sit on the HACTC Board.

Josh Siegler, Sheriff, went over the bills for the month of November. Moved by Bohl and seconded by Bednarz to approve those bills previously paid and those yet unpaid were ordered paid, for the month of November, for the HACTC. Motion carried.

Josh Siegler, Sheriff, gave the Board a report on the inmate population at the jail facility for November, which was 67 (ADP). Current inmate count is 62. High of 71 for November. Bookings 27, Releases 35. Deficit of \$17,336.81 for the month of October. Personnel 18/24 officers. There was 1 new female officer hired and 1 person interviewed. They are waiting for a quote on a Securus stage 3 camera upgrade. Siegler said they like to rotate 12 or so every year, to keep them updated. Moved by Bednarz and seconded by Christenson to approve the financial report for the month of October, for the HACTC. Motion carried.

Board reconvened at 8:55 A.M. with all members present.

Moved by Migler and seconded by Christenson to approve the applications for Beer and Liquor licenses from Rugby Golf Club, Rugby Eagles Aerie #3834, and Joe G. Goldade, Larry's Bar, Selz, and that refund be made in accordance with ordinance. Motion carried.

Bednarz talked about the community service coordinator that was hired by the community service board, (Bednarz, Pierce County, Duane Drader, McHenry County, and Jeff Beyer, Bottineau County). Bednarz also informed the Board that he is recommending Taylor Bisbee for the Northern Prairie Human Service Zone board member. Moved by Bohl and seconded by Christenson to appoint Taylor Bisbee to the NPHSZ board. Motion carried.

Rick Srur left the meeting.

Bohl talked about the 4-H awards night and how the County Agent's office is doing a good job for the

4-H program and for our young children. Brenden Klebe, County Agent, stopped in briefly. Klebe told the commissioners he appreciates their support. He brought them a flyer for their upcoming marketing meeting scheduled for December 18th at Farm Credit Services, which has NDSU Extension Economists speaking.

Board reviewed information from the City of Rugby for an application for Property Tax Incentives for New or Expanding Businesses, from Rugby Dental Office. Moved by Bednarz and seconded by Migler to agree to the property tax incentive.

Moved by Bohl and seconded by Bednarz authorizing the Chairman and auditor to sign a County Deed for the following described property as Lots 1 & 2, Block 17, Original Townsite, Village of Balta, Pierce County, North Dakota, to Dustin & Crystal Grice. Motion carried.

Moved by Migler and seconded by Bohl to transfer \$1320. from Victim Witness Fund to the General Fund, for expenses incurred in the General Fund for the Victim Witness Coordinator. Motion carried.

Moved by Christenson and seconded by Bohl to approve the following precincts for the upcoming 2024 Election-Precinct #1, Precinct #2, Precinct #3, Precinct #4-1st Ward 1st, Precinct #5-1st Ward 2nd, Precinct #6-2nd Ward; Precinct #7-3rd Ward and Precinct #8-4th Ward, with polling location at the Pierce County Courthouse. The hours for the polling location will be set for 7:30 A.M.-7:00 P.M. Motion carried.

Moved by Bohl and seconded by Bednarz to approve the proposal #1 from General Roofing & Construction for the Pierce County Courthouse Cornice Restoration in 2024 in the amount of \$129,450., with payment to come out of ARPA Funds.

Board reviewed correspondence from NDDOT, on the County Federal Aid Program for 2024. Moved by Migler and seconded by Christenson authorizing the Chairman, States Attorney & Auditor, to sign the annual Maintenance Certification for County Federal Aid Projects. Motion carried.

Galen J. Mack, States Attorney, joined the meeting.

Migler asked Mack about the encroachment letters. He said there are still two farmers that need to be sent letters. Mack said he will get those letters sent out. Bohl asked Mack about some situations in his area. Mack said to be consistent and use the R.O.W. markers.

Jesse Brandvold and Jr. Holen, Wold Engineering, joined the meeting. They brought the Estimate No. 3-Final, for Selz Project CP-3548 (023), in the amount of \$27,704.25. The project was completed October 19th and inspected on October 23rd. They brought in estimates for the next road project -#SC-3521(064) CMC Route 3521 from NDSH 17, S 7 miles, N 3 miles to Rolette Co. line. They said 7 miles were very narrow and would need to be widened. They recommended applying for the Flex Fund for that portion. Bohl asked if this project would happen in 2024, Holen said probably not until 2025. Holen thought they might find out in March if they are eligible for the Flex Fund through NDDOT. Brandvold & Holen handed out 2024 calendars.

There being no further business to transact, moved by Bohl and seconded by Christenson, to adjourn the meeting at 11:30 A.M. Motion carried.

Karen Migler, Auditor-Treasurer
Pierce County, North Dakota

Terry Hoffert, Chairman
Board of County Commissioners

PROCEEDINGS OF THE PIERCE COUNTY, NORTH DAKOTA, BOARD OF COUNTY COMMISSIONERS

December 19, 2023

The Pierce County Board of County Commissioners met in special session on December 19, 2023. Chairman Hoffert called the meeting to order at 8:00 A.M., with members Bednarz, Bohl, Christenson, and Migler present.

Chairman Hoffert led the Pledge of Allegiance.

Moved by Bednarz and seconded by Bohl to approve the consent agenda. Motion carried.

Moved by Bohl and seconded by Christenson to approve those bills previously paid and those yet unpaid were ordered paid. Motion carried.

Board reviewed the bills for the HACTC. Moved by Christenson and seconded by Bednarz to approve those bills previously paid and those yet unpaid, for the HACTC, were ordered paid for the month of December. Motion carried.

Moved by Migler and seconded by Bohl to transfer \$150,000. from the General Fund to HACTC Fund. Motion carried.

Moved by Migler and seconded by Christenson to approve transferring \$150,000. from Hwy. Distribution Fund to the Road & Bridge Fund. Motion carried.

Moved by Christenson and seconded by Bohl to transfer \$350. from Wireless Fund to E911 Fund. Motion carried.

Board discussed having a meeting with the organized townships. Meeting will be held on January 18, 2023, at 1:00 P.M., at the Memorial Hall.

Moved by Bohl and seconded by Christenson to appoint Michael Voeller and Lonnie Anderson to the Planning & Zoning Board, for a 4 year term, Bill Deck to the Pierce County Water Board for a 3 year term, and Dustin Hager as the County Coroner for 5 years. Motion carried.

Jesse Brandvold and Jr. Holen, Wold Engineering, joined the meeting. They brought a draft of application for the Flex Fund (Flexible Transportation Fund Program) for a proposed road improvement project which would begin at the intersection of CMC Route 3521 and NDSH 17, thence south approximately 7 miles, connecting to the Southwest portion of CMC Route 3521. Proposed construction year would be in 2025. The road would be widened, reshaped and regraded.

Moved by Bohl and seconded by Bednarz to accept the proposed plan, for CMC Route 3521, which would use Federal Aid dollars with local match, which includes preliminary engineering & construction engineering and right of way and utility acquisition. If the Federal Aid is unavailable, it would just go back to the alternative plan of widening the road and there wouldn't be any right of way acquisition. After roll call vote, Migler voting "Aye", Bednarz "Aye", Bohl "Aye", Christenson "Aye", and Hoffert "Aye". Motion carried.

There being no further business to transact, moved by Bohl and seconded by Christenson, to adjourn the meeting at 11:25 A.M. Motion carried.

Karen Migler, Auditor-Treasurer
Pierce County, North Dakota

Terry Hoffert, Chairman
Board of County Commissioners

NOVEMBER EXPENDITURES

Pierce Co. Payroll Acct. \$29344.63, \$8456.13, \$64.40, Pierce Co. Treasurer \$40.39, ND Child Support \$63.50, JP Morgan \$3829.31, NDTC \$1622.85, \$782.37, Otter Tail \$5986.78, \$2519.25, Pierce Co. Payroll Acct. \$90901.07, \$25796.09, \$37.90, Pierce Co. Treasurer \$420.51, AFLAC \$1204.36, Security Benefit \$1747.27, Nationwide \$1240.15, \$1953.03, Ebix \$14.88, Colonial Life & Accident \$31.25, Pierce Co. Payroll Acct. \$84252.10, \$26191.36, \$35.94, Pierce Co. Treasurer \$448.84, Family Support Registry \$607, Kentucky Child Support \$60, ND PERS \$26117.10, Otter Tail \$225.68, ND PHIT \$68029.41, HACTC Bills \$35282.33, Northern Plains Electric \$166, ND PERS \$569.88, HACTC Resident Fund \$932, City of Rugby \$2494.90, Bohl, Joe \$157.86, Christenson, Mike \$121.83, Migler, Dave \$231.22, NDACO \$1370, \$87.77, Mack Law Office \$388.60, \$483.60, Advanced Business Methods \$208.61, Rugby Hardware Hank \$136.39, Circle Sanitation \$156, Pierce Co. Treasurer \$24.72, City of Rugby \$617.01, Pierce County Tribune \$79.95, Clute \$604, Vanguard Appraisals \$7420, Rugby Insurance Agency \$70, Brad's Towing \$117, ITD \$3863.15, Envision \$10021.91, Rugby Service Center \$1362.87, Uniform Center \$1135, Office of the State Auditor \$8665.32, Computer Express \$2900, Wieler, Tanya \$1000, Blue360 Medica \$81.75, Isolved \$266.17, Matthew Bender \$294.46, Rugby Broadcasters \$76, HACTC \$11830, \$668.30, Office of Attorney General \$300, Nexus Planning & Consulting \$7000, Axtman, Michael \$180, RDO \$1094.94, Zeien, Paul \$186.68, Scherr, Sandra \$83.84, Walker Lawncare \$96390, Rugby Lumber \$111.40, NDTC \$203.66, Polar Communications \$6.00, Coffman, Lisa \$174.89, High Plains Technology \$619, Welk's Construction \$5365.65, Wold Engineering \$7560.42, Linde Gas & Equipment \$152.13, Ritterman \$4550, Kennecke, Angela \$3250, Goldade, Joe \$300, Rugby Golf Club \$200

Grand Total \$603,636.76