

PROCEEDINGS OF PIERCE COUNTY, NORTH DAKOTA, BOARD OF COUNTY COMMISSIONERS

November 7, 2023

The Pierce County Board of County Commissioners met in regular session on November 7, 2023. Chairman Hoffert called the meeting to order at 8:00 A.M. with members Bohl, Christenson, Bednarz, and Migler present.

Chairman Hoffert led the Pledge of Allegiance.

Moved by Migler and seconded by Bohl to approve the consent agenda. Motion carried.

Moved by Migler and seconded by Bohl to accept the October minutes as mailed. Motion carried.

Moved by Bohl and seconded by Christenson to approve those bills previously paid and those yet unpaid were ordered paid. Motion carried.

Board reviewed Officer fee reports and hourly workers time sheets.

Lisa Coffman, Community Service Coordinator, joined the meeting. Bednarz said there were a couple of good workers at the museum. Coffman said there was someone else that could help at the museum if they have any work for them. For October there were 10 open cases, 5 new cases, 2 closed compliant and 0 closed noncompliant. Fees received in October were \$400.00. The Board thanked her for a job well done and wished her luck with her future plans.

Moved by Bednarz and seconded by Bohl to accept the financial report for the month of October. Motion carried.

Moved by Bohl and seconded by Bednarz to transfer \$150,000 from Highway Distribution to Road & Bridge Fund. Motion carried.

Moved by Migler and seconded by Christenson to transfer \$100,000 from General Fund to HACTC Fund. Motion carried.

Moved by Bohl and seconded by Bednarz to approve Treasurer's checks #6332-#6333, in the amount of \$168,305.00, for the month of October. Motion carried.

Josh Siegler, Pierce Co. Sheriff, joined the meeting.

Josh Siegler, Sheriff, gave the Board a report for the month of October, for the Sheriff's department. Total calls-54; Medical Calls-2; Fire Calls-2; Traffic Accidents-2; Assist Other Agencies-11; Prisoner Transports-3; Arrests 1 (Child Neglect); 3-Warrants; Citations-5; Papers Served-25; Warrants Served-3. Siegler reported there were no personnel changes.

Board recessed to sit on the HACTC Board.

Josh Siegler, Sheriff, went over the bills for the month of October. Board questioned a bill from Zoro Tools for \$787.73. Siegler said he would check into it, which he later found out were for replacement pumps for the floor heat. Moved by Christenson and seconded by Migler to approve those bills previously paid and those yet unpaid were ordered paid, for the month of October, for the HACTC. Motion carried.

Josh Siegler, Sheriff, gave the Board a report on the inmate population at the jail facility for October, which was 77 (ADP). Current inmate count is 70. High of 86 for October. Bookings 26, Releases 37. Deficit of \$105,197.61 for the month of September, due to double payroll and capital expense of a kitchen steamer. Personnel 22/24 officers. There were 2 resignations, one was a female officer, which means staff at a critical level for holding female prisoners. Moved by Bohl and seconded by Christenson to approve the financial report for the month of September, for the HACTC. Motion carried.

Darren Heidbreder, Chief of Operations, HACTC, joined the meeting. A lengthy discussion was held on the bobcat at the jail and the curbs in front of the facility. Heidbreder said the night shift is the worst time in a snow storm. It is hard to see and that is when the curb gets hit. Heidbreder said the access road needs to be cleared in case of an emergency. Board said they will have the road department go out there after they clean the courthouse parking lot, when it snows. Bednarz suggested they could use the bobcat at the courthouse as well, when there is a huge snowfall. Migler said they could get bids in the Spring to get the curbs trimmed and put in blacktop.

Board reconvened at 9:25 A.M. with all members present.

Keith Gault, Rugby Insurance Agent, joined the meeting. Gault explained the findings of NDIRF, that the HACTC building was underinsured. He said if there is a major partial loss, that only a percentage would be paid out. He said the personal property could also be low. Migler said maybe Gault could review it every year so that it is not such a big increase at one time. Moved by Migler and seconded by Bohl to increase the coverage for the HACTC and also increase the coverage for the personal property.

Galen Mack, States Attorney, joined the meeting.

Mack said he would have the road agreement with Rolette County ready by the next meeting. Mack said that Gary Laughridge was working on a road on the West side of Rugby, South of Hwy. 2. He said there is nothing for the County to do unless they bring a plat to the Zoning Board.

Terry Jelsing, Board President of the Tunbridge Lutheran Church Preservation Society, joined the meeting.

Jelsing discussed placing signs by the highway promoting the historic Tunbridge Church which has been restored, located 5 miles West & ½ mile South of Rugby. The Dept. of Trans. would like a positive endorsement from the County before they move ahead with this project. Commissioners said they do support it.

Board discussed the burn ban. Moved by Bohl and seconded by Christenson, to rescind the burn restrictions dated 7/5/2023, which expired on October 31st. Motion carried.

Mike McNeff, Rugby Superintendent of Schools, and Todd Hageness, Hartley's School Buses, joined the meeting.

McNeff explained the importance of winter road maintenance along bus routes. He explained that they expanded bus routes on the south route by Smokey Lake area, 19th Ave. He would like to see coverage with all the snow fall and focus on bus routes. He said they should be a priority. Migler said they tried to do bus routes first, which didn't work out so well. Now they do the farm to market roads first and then go from there. Migler said that seems to work out better. Hageness and Migler discussed some of the different routes they could take. McNeff asked if they could keep some of the other roads open as long as they can. Hoffert said we're trying to do our best too and the last snowfall was unusual with all the heavy wet snow. Hoffert said we'd like to say we will have them all open, but there's only so much we can do. Migler said they will keep some of the minimum maintenance roads open as long as possible.

Migler informed the rest of the Board that the motorgrader won't be coming until January, 2024. He also talked about getting striping done for the Selz Road & Balta Road and the truck route.

Brenden Klebe, NDSU Extension Agent, met with the Board and gave them an update on the 4-H program. He invited the Commissioners to join them for 4-H Awards Night, which will be held November 12th at 5:00 PM, at the community building on the Fairgrounds. He said 4-H members would be given certificates, signed by the Commissioners, door prizes, and honored for their hard work. Klebe informed the Board they are also having an event "Marketing in the Northern Plains" which will be held on December 18th at AgCountry Farm Credit Services.

Jesse Brandvold, Jessica Tagestad, Jr. Holen, Wold Engineering, joined the meeting. They informed the Board of the completion of Selz Project CP-3548 (023). The project was completed October 19th and inspected on October 23rd. Holen said they used a tremendous amount of rocks. He drove it and thought it turned out good. Holen said they use a tremendous amount of equipment and got the job done. Moved by Migler and seconded by Bohl to accept the estimate no. 2 for Selz Project CP-3548 (023), in the amount of \$607,117.01. Motion carried. Wold Engineering also had an agreement for the Board to sign for the next road project SC-3521 (064) which is reshaping & graveling from ND Hwy. 17 North 3 miles and South 7 miles.

Board discussed the proposal from ND Assoc. of Counties, which would collect and distribute 9-1-1 fees. The service has no cost to the county and does have potential of returning more funds to the county through a streamlined workflow and continual auditing of telecom remittances. Moved by Bednarz and seconded by Bohl authorizing the Chairman to sign a Jt. Powers Agreement with NDACO for the collection & distribution of 9-1-1 fees. Motion carried.

Bednarz informed the Board that the speaker from Sioux Falls, who speaks to students of the dangers of fentanyl, is scheduled for April 23, 2024, at the Rugby High School Auditorium. She will be here for two

days and will speak to Grades 7-12. She is requiring an agreement and down payment. Opioid funds will be used to pay for this speaker.

Bednarz also got a quote for a new snowblower with cab, after the last snow fall. Board told him to get another estimate and they can discuss it later.

Auditor Migler informed the Board that the copy room copier has been acting up. The Board said to go ahead as long as there is money left in the budget for one.

There being no further business to transact, moved by Bednarz and seconded by Bohl, to adjourn the meeting at 12:00 P.M. Motion carried.

Karen Migler, Auditor-Treasurer
Pierce County, North Dakota

Terry Hoffert, Chairman
Board of County Commissioners

OCTOBER EXPENDITURES

ND PERS \$568.92, ND Child Support \$117, Northern Plains Electric \$99, NDTC \$1632.46, City of Rugby \$2267.35, ND State Treasurer \$1041.52, ND Job Service \$654.18, Pierce Co. Payroll \$27386.35, \$8000.18, \$64.40, Pierce Co. Treasurer \$27.08, JP Morgan \$3017, Otter Tail \$1224.79, \$5391.19, NDTC \$838.74, Pierce Co. Payroll \$82967.65, \$22975.44, \$37.20, Pierce Co. Treasurer \$216.94, Nationwide \$1983.03, \$1230, Colonial Life \$31.25, EBIX \$14.88, Security Benefit \$1747.27, AFLAC \$1204.36, Otter Tail \$218.28, Pierce Co. Payroll \$64634.65, \$17597.56, \$36.36, Pierce Co. Treasurer \$39.12, Family Support Registry \$607, Kentucky Child Support \$60, ND PHIT \$66477.41, ND PERS \$26677.56, \$568.92, HACTC bills \$61745.34, Bohl, Joe \$333.40, Christenson, Mike \$377.28, Hoffert, Terry \$196.50, Migler, Dave \$396.93, Marquart, Andrew \$198, Migler, Karen \$196.50, Ramkota Hotel \$866.70, Mack Law Office \$833.40, Pierce Co. Treasurer \$58.20, Advanced Business Methods \$208.61, Pro IT \$125, B & M Laundry \$85.86, Johnson's Plumbing \$83, Dacotah Paper \$96.35, Brown, Curt \$36.36, Schaan Oil \$19.10, Rugby Hardware Hank \$206.10, Circle Sanitation \$156, St. Michel Furniture \$4574.68, NL Construction \$1940, Northern Plains Electric \$153, City of Rugby \$587.33, Pierce Co. Tribune \$883.21, Gaffaney's \$591, North Central Printing \$596, Quadient \$500, Quadient Leasing \$1035, Office of State Auditor \$11700, Brad's Towing \$1037.85, C & H Repair \$95, Envision \$11762.63, Rugby Service Center \$1643.92, ITD \$3846.16, Siegler, Josh \$50, Uniform Center \$384, I Design \$216.36, HACTC \$9544.41, \$2739.35, Redwood Toxicology Lab \$56.37, Office of Atty. Gen. \$310, Hager, Dustin \$178.82, Axtman, Michael \$310, Computer Express \$1600, Wieler, Tanya \$2000, Isolved \$266.17, ND State Radio \$120, Rugby Broadcasters \$76, Blessum, Alan \$64.19, Wold Engineering \$48841.31, Selz Water User's Association \$510, Little Mart \$81.62, John Deere Financial \$140.94, RDO \$17207.90, Rugby Auto Parts \$46, Linde Gas & Equip. \$147.79, Lysne, Daren \$40.61, Newman Signs \$181.44, Pomp's Tire \$9645.12, Baymont by Wyndham \$288.90, Montonye, Ron \$249.24, NDSU Extension \$5605.17, Scherr, Sandra \$166.37, Klebe, Brenden \$902.26, NDAAEA \$75, The Herald Press \$40.20, NDTC \$203.66, Coffman, Lisa \$330.78, Schneider Custom Hauling \$46048.46, Hageness, Hartley \$268.64, Ritterman Trucking \$11647.80, Susag Sand & Gravel \$1155, \$577.70, Mikkelson Aggregates \$2383.50, Farden Construction \$607117.01

Grand Total \$1,220,637.54