

PROCEEDINGS OF PIERCE COUNTY, NORTH DAKOTA, BOARD OF COUNTY COMMISSIONERS

May 2, 2023

The Pierce County Board of County Commissioners met in regular session on May 2, 2023. Chairman Hoffert called the meeting to order at 8:00 A.M. with members Bohl, Christenson, Bednarz, and Migler present.

Chairman Hoffert led the Pledge of Allegiance.

Moved by Migler and seconded by Bednarz to approve the consent agenda. Motion carried.

Moved by Migler and seconded by Christenson to accept the April minutes as mailed. Motion carried.

Moved by Bohl and seconded by Bednarz to approve those bills previously paid and those yet unpaid were ordered paid. Motion carried.

Board reviewed Officer fee reports and hourly workers time sheets.

Board reviewed April report from Heart of America Community Service Program from Lisa Coffman, Community Service Coordinator. Open cases 18, new cases 3, closed compliant 2, closed noncompliant 1, fees received \$375.

Moved by Bohl and seconded by Bednarz, to approve Treasurer's checks #6312 -#6313, in the amount of \$1,699.82, for the month of April. Motion carried.

Moved by Christenson and seconded by Bohl to accept the financial report for the month of April. Motion carried.

Moved by Migler and seconded by Christenson, to approve the site authorization, for games of chance, from the Rugby Eagles Aerie #3834, Rugby Golf Course, and Larry's Bar, Selz, beginning July 1, 2023 and ending June 30, 2024. Motion carried.

Josh Siegler, Pierce County Sheriff, and Mike Graner, Jail Administrator, HACTC, joined the meeting.

Josh Siegler, Sheriff, met and gave the Board a report for the month of April, for his department. Total calls-49; Medical Calls-2; Fire Calls-2; Traffic Accidents-2; Assist Other Agencies-10; Prisoner Transports-6; Arrests-7 Warrants; Citations-9; Papers Served-11; Warrants Served-7. No personnel changes. Siegler reported that Deputy Towe would be back to work May 13th.

Board recessed to sit on the HACTC Board.

Mike Graner, Jail Administrator, HACTC, went over the bills for the month of April. Moved by Migler and seconded by Bohl to approve those bills previously paid and those yet unpaid were

ordered paid, for the month of April, for the HACTC. Motion carried.

Mike Graner, Jail Administrator, HACTC, gave the Board a report on the inmate population at the jail facility for April, which was 81 (ADP). Current inmate count is 81. High of 86 for April. Bookings 42, Releases 42. Pierce County inmate population for April was 7. Deficit of \$17,367.92, for the month of March. Personnel 20/24 officers, Deputy Towe rotates back to Sheriff's Dept. Graner reported that after four corrective actions were submitted, the HACTC has been issued full compliance from the DOCR. Graner reported that they are trying to find a replacement for the steamer oven in the kitchen. The same one would cost \$25,000. He is looking at a different replacement for \$9,000-\$10,000. Moved by Bohl and seconded by Christenson to approve the financial report for the month of March, for the HACTC. Motion carried.

Board reconvened at 9:15 A.M. with all members present.

Bednarz informed the board of the tree removal that is shared with Tim Paul's property. It is 50/50 on the County property & Paul's property. The expense of removal, \$2,000., will be equally shared with Tim Paul. Moved by Bohl and seconded by Bednarz to have the tree removed, with cost being shared with Tim Paul. Motion carried.

Kelsey Siegler, Zoning Administrator/Emergency Management, joined the meeting.

As the hour of 9:30 A.M. was past, the Board held a public hearing on an application for amendment to the Planning & Zoning Ordinances (changing the zoning from A-1 to A-3) for a portion of Lot 2, Sublot C of Outlot 520 of Govt. Lot 1 in Section 31, Township 152N – 73 W, allowing for residential development on lots smaller than 1 acre. Siegler explained that when someone buys this property and wants to build, they will need to get a building permit and get approval from the Health Dept. Then it comes to the Commission to get approved. Moved by Migler and seconded by Christenson, to approve the zoning changes. Motion carried.

Moved by Migler and seconded by Christenson to issue a Fire Emergency, Fireworks Ban, and Burn Ban Declaration for Pierce County. This includes recreational burning, open burning (burning of leaves, garbage & pits, crop residue or hay land, sloughs, & bonfires) and banning the use of fire to demolish structures, when the ND Fire Danger Index is in the "High, Very High, or Extreme" Index and/or a "Red Flag Warning" has been issued for Pierce County. This burn ban & firework restrictions are in effect for Pierce County, but does not apply to the incorporated cities of Balta, Rugby or Wolford. This ban has been issued for Pierce County, ND, expiring on October 31, 2023. Motion carried. Declaration is on file in the Auditor's office.

Board discussed the salary study proposal from Tanya Wieler, HR Consultant, Dakota Dynamics. Moved by Bohl and seconded by Migler, to go ahead with the salary study. All in favor, motion carried.

Moved by Christenson and seconded by Bohl to accept the culvert bid received from True North Steel. Motion carried.

Moved by Bednarz and seconded by Christenson authorizing the Chairman to sign an 8 month tractor lease for \$5250. with Gooseneck Implement. Motion carried.

Moved by Bohl and seconded by Christenson to accept the 2022 year-end financial report. Motion carried.

Samantha Wentz, Public Health Nurse, Ashley Peterson, Administrator, Lake Region Dist. Health, and Sheri Bertsch, financial administrator, joined the meeting. Peterson wanted to get the Commission's input on hiring someone four days a week, for the Public Health Nurse position. The Board informed her to just be consistent with the days. Peterson said she would offer the position to a qualified applicant. Samantha Wentz will be cutting back to two days a week, and will continue going to the Rugby School on a Health Grant for 3 years. She will continue to see kids that are sick or hurt and will administer vaccines.

Dennis Romfo joined the meeting briefly.

Jesse Brandvold and Jr. Holen, Wold Engineering, joined the meeting. Brandvold informed the Board that the Selz Project CP3548 (023) Pierce County, for the re-shaping and re-graveling from the McHenry Co. line, East 7 miles, South 1 mile, thence East 5 miles to NDSH3, has been delayed. It is projected to start in mid August. Jr.Holen said they will make sure they get started in early August, if things change, they will keep us informed.

Ashley Berg joined the meeting. Berg is on the Social Service Board & the Souris Basin Planning Board. Berg wanted the Board to know about the proposed changes to the Human Service Zones. Berg also wanted to remind the Board of the importance of the Souris Basin Planning Council. They secured funding for Pierce County residents in low-income, single, & multi-family units and helped secure \$80,000 in CDBG funding for the Courtyard Apartments Rehabilitation project, and offer other opportunities for grants, to name a few.

One bid was received for the 2006 CAT 143H spare motor grader from Brandon Grove, for \$81,250.00
Moved by Bohl and seconded by Migler, to accept the bid from Brandon Grove for \$81,250. All in favor.
Motion carried.

Christenson informed the Board that there are heaters that need to be replaced at the Memorial Hall. Board told him to have them checked out.

Hoffert informed the Board that Ken Gefroh had a complaint of all the gravel & debris left on the East sidewalk, which is adjacent to the County parking lot, and his yard, after the snow melt. Board informed him to have the custodian sweep it off and clean it up.

Moved by Christenson and seconded by Bednarz to call for bids, for the purchase of one (1) newer or 2023 four-wheel drive motorgrader, with front wheel assist. Bids to be opened on June 6, 2023, at 11:45 A.M. Motion carried.

There being no further business to transact, moved by Bednarz and seconded by Bohl, to adjourn the meeting at 11:29 A.M. Motion carried.

Karen Migler, Auditor-Treasurer
Pierce County, North Dakota

Terry Hoffert, Chairman
Board of County Commissioners

APRIL EXPENDITURES

ND PERS \$593.14, ND Child Support \$90, Office of State Tax Comm. \$5505.02, UPS \$8.96, Northern Plains Electric \$220, NDTC \$1572.81, Pierce Co. Payroll \$63847.36, \$17780.67, \$36.22, Pierce Co. Treasurer \$692.85, Family Support Registry \$782, JP Morgan \$3183.39, Otter Tail \$5985.46, \$9909.12, Quadient \$200, NDTC \$804.54, Pierce Co. Payroll \$78389.90, \$22476.81, \$38.32, Pierce Co. Treasurer \$830.42, Security Benefit \$1747.27, AFLAC \$1204.36, Colonial Life \$31.25, EBIX \$29.76, Nationwide \$1928.03, \$1230, Otter Tail \$273.44, ND Child Support \$846, ND PERS \$26543.95, Pierce Co. Payroll \$29292.32, \$8266.58, \$64.40, Pierce Co. Treasurer \$312.04, ND PHIT \$68047.85, HACTC Bills \$36764.53, Bohl, Joe \$210.26, Christenson, Mike \$190.61, Hoffert, Terry \$75.33, Migler, Dave \$360.25, Mack Law \$383.70, Advanced Business Methods \$208.61, B & M Laundry \$88.24, Circle Sanitation \$156, Pierce Co. Tribune \$707.08, ITD \$3860.98, Quadient \$500, Office of State Auditor \$2575, City of Rugby \$449.42, Brad's Towing \$359, Envision \$13085.11, Rugby Service Center \$1187.32, HACTC \$1684.39, \$6099.78, HAMC \$445, Buffalo Lake Sportmen's Club \$2683.87, I Solved \$266.17, ND State Radio \$143, \$120, Butler Machinery \$2498.91, RDO \$1211.16, B & J Excavating \$50, C & H Repairs \$130, H E Everson \$29.70, Home of Economy \$59, Rugby Lumber \$68, McGuire's \$2611, NDSU Ext. \$6375.51, Scherr, Sandra \$624.25, NDTC \$203.66, Polar Communications \$3, NDSU \$192, Pierce Co. Treasurer \$104.24, Coffman, Lisa \$207.64, Siegler, Kelsey \$78.60, \$157.20, City of Rugby \$712.27, Redwood Toxicology \$393.45, Stein's \$86.20, Johnson's Plumbing \$117.75, Linde Gas & Equip. \$152.13, Computer Express \$3339.98, Lysne, Daren \$91.70, Zeien, Paul \$150, Wieler, Tanya \$2000, Souris Basin Planning Council \$3899, TAO Interactive \$599.95, Pierce Co. Treasurer \$100, Rugby Hardware Hank \$45.29, Law Office of William Hartl \$125, A & B Business Solutions \$660.48, City of Rugby \$2366.46, HACTC Resident Fund \$791.50

Grand Total \$455602.92