

PROCEEDINGS OF PIERCE COUNTY, NORTH DAKOTA, BOARD OF COUNTY COMMISSIONERS

December 6, 2022

The Pierce County Board of County Commissioners met in regular session on December 6, 2022. Auditor-Treasurer Migler called the meeting to order at 8:00 A.M., with members Bohl, Christenson, Hoffert, Bednarz and Migler present.

Auditor-Treasurer Migler led the Pledge of Allegiance.

Upon call for nominations for Chairman, for ensuing year, David Bednarz nominated Terry Hoffert for Chairman. Following no further nominations, moved by David Migler and seconded by Mike Christenson that nominations cease and a unanimous ballot be cast for Hoffert, for Chairman. Motion carried.

Upon call for nominations for Vice-Chairman, for ensuing year, Hoffert nominated Christenson for Vice-Chairman. Following no further nominations, moved by David Migler and seconded by Bohl, that nominations cease and a unanimous ballot be cast for Christenson, for Vice-Chairman. Motion carried.

Auditor-Treasurer Migler, turned the meeting over to Chairman Hoffert.

Moved by Christenson and seconded by Bohl to approve the consent agenda, with one addition to listen to Ken Mattern. Motion carried.

Moved by Bednarz and seconded by Migler to accept the November minutes as mailed. Motion carried.

Board reviewed Officer fee reports and hourly workers time sheets.

Josh Siegler, Pierce County Sheriff, met and gave the board a report for the month of November, for his department. Total calls-40; Medical Calls-4; Fire Calls-2; Traffic Accidents-0; Assist other Agencies-6; Prisoner Transports-4; Arrests-7 warrants; Citations-6; Papers Served-25; Warrants Served-7. Siegler informed the Board that personnel changed. One deputy's peace officer license was suspended for 6 months.

Mike Graner, Jail Administrator, HACTC, joined the meeting.

Board recessed to sit on the HACTC Board.

Mike Graner, Jail Administrator, HACTC, went over the bills for the facility and answered any questions the Board had. Moved by Migler and seconded by Bohl to approve those bills previously paid and those yet unpaid were ordered paid, for the month of November, for the HACTC. Motion carried.

Mike Graner, Jail Administrator, HACTC, gave the Board a report on the inmate population at the jail facility for November, which was 90 (ADP). Current inmate count is 89. High of 98 for November. Bookings 43, Releases 45. Pierce County inmate population for November was 9. Deficit of \$17,125.76, for the month of October. Personnel 22/24 officers, 1 termination, 1 major medical, 1 offer extended.

Graner said they have made it through Covid and now dealing with turn overs, which is going to be a critical area, so he has drafted a stipend policy. The stipend policy would pay employees who are

contacted on short notice to cover a shift outside of their normal scheduled hours. It would be an incentive to work extra for shift/team coverage. Employees would receive \$50 stipend for full time shift and \$25 stipend for a part time shift. It wouldn't affect overtime hours. Shifts could only be extended an additional 4 hours. Graner would make a few changes to this policy so it doesn't get abused. Moved by Bohl and seconded by Bednarz to go with the stipend policy with changes made. All in favor. Motion carried. Graner informed the Board that the new transport vehicle is getting partitions added, so will be ready to use soon. The old transport vehicle had transmission repair.

Graner said there was a power outage on 12/3/22 which messed up the ETS controls, which controls the boilers and pumps. They were without heat for some time. It has been reprogrammed and is back to full strength.

Migler asked about an employee issue with an inmate. Graner said there was no evidence of it, but has moved the inmate out to eliminate the distraction.

Moved by Migler and seconded by Christenson to approve the financial report for the month of October, for the HACTC. Motion carried.

Board reconvened at 9:22 A.M. with all members present.

A public hearing was held at 9:30 A.M. for the possible rezoning of a portion of Lot 2, Sublot C of Outlot 520, Govt. Lot 1, Sec.31, Township 152 North, Range 73 West. Kelsey Siegler, Tax Director, met and gave the Board information on a possible Rural Recreation-2, which would allow single family dwellings on tracts of land smaller than 1 acre with approved water and sewer system plan. They would have to provide a letter from the local Health District in support of the water & sewer plan. The water & sewer system plans and local Health Dist. support letter would need to be reviewed and approved by the County Board of Commissioners prior to permits being issued. They could not alter water or sewer system installation from approved plan. After much discussion, they all agreed that whatever they decide it would be setting precedence and would have to be careful with their decision. Kelsey will be having the first reading on December 15th with the Pierce Co. Zoning & Planning Council to decide which direction to go and then will come back to the Pierce Co. Board of County Commissioners.

Keith Erdman joined the meeting. He had concerns about noxious weeds. He said people from out of the area, that are buying property, aren't taking care of the weeds as they should be. He asked if they don't spray, could it be added to their taxes. He checked with the State and they can be charged \$80 per day, up to \$4000. He said if they don't do anything it will get worse and out of control. Keith said he could get the contact information from the State Ag Department. The Board told him to call the State and have them send the information to the County.

Ken Mattern joined the meeting. He told the Board how his granddaughter's car got stolen. He explained that they found it in Rolette at the airport. She was charged \$450 to get it returned. He felt that the Sheriff's Dept. should have to pay the \$450. There was another car ¼ mile S of the farm. There was no registration & no license. He felt that car should have been impounded and wasn't. The Board said they would ask the Sheriff about this.

Jesse Brandvold, Jessica Tagestad, and Jr. Holen, Wold Engineering, joined the meeting. They presented 2023 calendars to the Board. They discussed the project West of Selz and the Covid funding balance, HB1505, & Prairie Dog funding. They would check into the grant for upgrading railroad crossings.

Board discussed the bills. A bill was questioned from Butler Machinery. Bednarz said he would call them to ask about the charges. Moved by Bohl and seconded by Christenson to approve those bills previously paid and those yet unpaid were ordered paid. Motion carried.

After reviewing the financial report, moved by Migler and seconded by Christenson, to accept the financial report for the month of November. Motion carried.

Moved by Bohl and seconded by Bednarz to approve Treasurer's checks #6268-#6272, in the amount of \$310.00, for the month of November. Motion carried.

Moved by Migler and seconded by Bohl to approve the applications for Beer & Liquor Licenses from Rugby Eagles Aerie #3834, Rugby Golf Club, and Joe G. Goldade (Larry's Bar) Selz, and that refund be made in accordance with ordinance. Motion carried.

Moved by Bohl and seconded by Christenson to transfer \$1317.60 from Victim Witness Fund to General Fund, for expenses incurred in the General Fund, for the Victim Witness Coordinator. Motion carried.

Moved by Migler and seconded by Bohl, authorizing the Chairman and Auditor, to sign a County Deed to Shane Brink, on the following described property as Lots 19, 20, 21, Block 6, Original townsite of Selz, Pierce County, North Dakota. Motion carried.

Moved by Migler and seconded by Bednarz, authorizing the Chairman and Auditor, to sign a County Deed to Gregory L. Mack, on the following described property as Outlot 588 & Outlot 591 of the NE1/4NW1/4 Section 10, Township 153 N, Range 74 West, Pierce County, North Dakota. Motion carried.

Moved by Migler and seconded by Christenson, authorizing the Chairman and Auditor to sign a County Deed to Delmer Fandrich, on the following described property as Lot 5, Block 1, Original Townsite of Tunbridge, Pierce County, North Dakota. Motion carried.

Moved by Christenson and seconded by Bednarz, authorizing the Chairman and Auditor to sign a County Deed to David L. Schneider, on the following described property as the S 218' of Lot 7 and the E 149' of the N 41' of Lot 9, Block 6, School Addition to the City of Rugby, Pierce County, North Dakota. Motion carried.

Moved by Bohl and seconded by Christenson to appoint Bednarz as a member of the Northern Prairie Human Service Zone. Motion carried.

Moved by Bohl and seconded by Bednarz to appoint Floyd Slaubaugh to the Pierce County Water Board. Motion carried.

Moved by Migler and seconded by Christenson to re-appoint Charlotte Burkhartsmeier as a member of the School Re-Organization Committee. Motion carried.

Board reviewed abatement application submitted by Myron Welk for tax year 2022 (2022-17) on the following described property as parcel 09380-000 -W 2.24' of Lot 20 and All of Lots 21-22, Block 16, R. O. to the City of Rugby, Pierce County, ND, to lower the true and full value from 125,123 to 114,426, due to costs associated with the basement finish-broken pipes. Moved by Bohl and seconded by Christenson to

approve the abatement application. Motion carried.

Board reviewed abatement application submitted by Myron Welk for tax year 2022 (2022-18) on the following described property as parcel 10761-001-Lots 29-34, Block 7, Whites 2nd Addition to the City of Rugby, Pierce County, ND, to lower the true and full value from 238,281 to 204,764, as recommended by the Tax Director, after reviewing appraisal. Moved by Bohl and seconded by Christenson to approve the abatement application. Motion carried.

Board reviewed abatement application submitted by Carole Mettler for tax year 2022(2022-19) on the following described property as parcel 10778-000-Lots 13-14-15, Block 9, White's 2nd Addition located in the City of Rugby, Pierce County, ND. After review, moved by Christenson and seconded by Bednarz to approve the abatement as recommended by the Tax Director, as Homestead Credit filed. Motion carried.

Board reviewed abatement application submitted by Richard Koble for tax year 2021 (2022-20) on the following described property as parcel 06669-000-SE1/4-Section 13-151-74, Pierce County, ND to lower the true and full value from 140,467 to 36,897, as recommended by the Tax Director, as it qualifies as a farm exemption. Moved by Migler and seconded by Bohl to approve the abatement application. Motion carried.

Board reviewed abatement application submitted by Richard Koble for tax year 2022 (2022-21) on the following described property as parcel 06669-000-SE1/4-Section 13-151-74, Pierce County, ND to lower the true and full value from 147,987 to 36,032, as recommended by the Tax Director, as it qualifies as a farm exemption. Moved by Migler and seconded by Bohl to approve the abatement application.

Board discussed an estimate received from Computer Express regarding a new camera security system for the Courthouse. The Pierce Co. Sheriff Dept. would also have access to monitor the system. Moved by Bednarz and seconded by Christenson to approve the purchase of the camera security system in the amount of \$2339., with funds coming out of the ARPA Fund. Motion carried.

Board reviewed a proposal from RDO for a heavy duty plow for the motor grader. Moved by Bohl and seconded by Migler to approve the purchase of a 2022 Henke Manufacturing 14' Ramp Bucket Snow Pusher in the amount of \$16,000, with funds coming out of the ARPA Fund. Motion carried.

Board reviewed correspondence from NDDOT, on the County Fed. Aid Program for 2023. Moved by Migler and seconded by Christenson authorizing the Chairman, States Attorney and Auditor, to sign the annual Maintenance Certification for County Federal Aid Projects. Motion carried.

There being on further business to transact, moved by Bednarz and seconded by Christenson to adjourn the meeting at 12:10 P.M. Motion carried.

Karen Migler, Auditor-Treasurer
Pierce County, North Dakota

Terry Hoffert, Chairman
Board of County Commissioners

PROCEEDINGS OF PIERCE COUNTY, NORTH DAKOTA, BOARD OF COUNTY COMMISSIONERS

December 20, 2022

The Pierce County Board of County Commissioners met in special session on December 20, 2022. Chairman Hoffert called the meeting to order at 8:00 A.M., with members Bohl, Christenson, Bednarz, and Migler present.

Chairman Hoffert led the Pledge of Allegiance.

Moved by Migler and seconded by Christenson to approve the consent agenda. Motion carried.

Moved by Migler and seconded by Bohl to approve those bills previously paid and those yet unpaid were ordered paid. Motion carried.

Board reviewed Officer fee reports and hourly workers time sheets.

Board reviewed bills from HACTC. Moved by Bohl and seconded by Bednarz to approve those bills previously paid and those yet unpaid were ordered paid, for the HACTC. Motion carried.

Lisa Coffman, Community Service Coordinator, joined the meeting. She reported on the number of new and open cases. She had four more juveniles, with three out of the four completed. Coffman said there hasn't been a lot of court, due to weather, cancellations, & the holidays. She continues to be diligent in finding work for her clients at non-profits in the area.

Moved by Bohl and seconded by Christenson to transfer \$57,000. from Highway Distribution to Road and Bridge Fund. Motion carried.

Moved by Migler and seconded by Christenson to transfer \$62,031.06 from HB1505 to the unorganized townships that qualified. Motion carried.

Moved by Migler and seconded by Bednarz to transfer \$277.76 from Special Assessments to Road and Bridge Fund. Motion carried.

Board discussed having a meeting with the organized townships. Meeting will be held on January 19, 2023, at 1:00 P.M., at the Memorial Hall.

There being no further business, moved by Bednarz and seconded by Bohl, to adjourn the meeting at 9:55 A.M. Motion carried.

Karen Migler, Auditor-Treasurer
Pierce County, North Dakota

Terry Hoffert, Chairman
Board of County Commissioners

NOVEMBER EXPENDITURES

ND PERS \$545.52, Pierce Co. Payroll \$32537.01, Pierce Co. Treasurer \$256.76, JP Morgan \$2453.93, Northern Plains Electric \$160, Otter Tail \$4213.89, NDTC \$1583.20, \$791.57, Otter Tail \$7959.08, Pierce Co. Payroll \$101995.73, Pierce Co. Treasurer \$825.92, Colonial Life & Accident \$31.25, AFLAC \$1204.36, Security Benefit \$1673.97, EBIX \$29.76, Nationwide \$1220, Quadient \$200, Pierce Co. Payroll \$88032.46, Pierce Co. Treasurer \$754.56, Baltimore Co. OCS \$833, Family Support Registry \$782, Child Support \$846, Nationwide \$2053.03, ND PERS \$27159.75, Otter Tail \$243.07, ND PHIT \$71253.36, HACTC Bills \$52461.08, ND Child Support \$83.50, MN Child Support \$29, HACTC Resident Fund \$906.50, Quadient \$243.91, Christenson, Mike \$98.13, Migler, Dave \$289.38, Mack Law Office \$398.10, ND State Board of Law Examiners \$380, Advanced Business Methods \$208.61, B & M Laundry \$193.86, Circle Sanitation \$156, General Roofing & Construction \$135154, Otis \$1265, Rugby Agronomy \$73.80, Rugby Hardware Hank \$147.67, Stein's \$126.80, ND Newspaper Association \$84.70, DS Solutions \$175, Pierce Co. Tribune \$1601.38, Vanguard Appraisals \$1320, North Central Printing \$804, Pierce Co. Treasurer \$90.71, Quadient \$500, ITD \$208105.26, Rugby Insurance \$224, Brad's Towing \$230, Envision \$18634.29, McGuire's \$651.50, Rugby Service Center \$1704.78, Motorola Solutions \$32581.80, I. Design \$435, HACTC \$14741.76, Redwood Toxicology \$214.72, Hager, Dustin \$150, Computer Express \$3490.72, Wieler, Tanya \$2000, Schaan, Anna \$8.99, Isolved \$253.07, B & J Excavating \$10700, Burckhard, Adam \$600, Schneider Custom Hauling \$485.66, Pierce Co. Treasurer \$792.56, Susag Sand & Gravel \$1369.50, Butler \$4828.67, High Plains Equipment \$2.42, Home of Economy \$37.08, John Deere Financial \$330.38, Linde Gas & Equipment \$138.33, NAPA Rugby \$29.48, RDO \$2440.64, True North Steel \$26026.56, Zeien, Paul \$221.88, Scherr, Sandy \$415, NDTC \$203.66, Polar Communication \$3, Coffman, Lisa \$210, High Plains Technology \$619, Lien's Jewelry \$105, Elverum \$10000, Rush Lake \$10000, Jefferson \$10000, Sportsman's Loft \$1899.30, Siegler, Kelsey \$75, Office of Attorney General \$150, Election Systems & Software \$3499.83, Johnson Plumbing \$386.36, City of Rugby \$572.84, Stone's Mobile \$1968.12, Rugby Golf Club \$300, Goldade, Joe \$500, Siegfried, Mark \$18.75, Northern Plains Electric \$203

Grand Total \$918988.22