

PROCEEDINGS OF PIERCE COUNTY, NORTH DAKOTA, BOARD OF COUNTY COMMISSIONERS

October 6, 2022

The Pierce County Board of County Commissioners met in special session on October 6, 2022. Chairman Christenson called the meeting to order at 8:00 A.M., with members Brossart, Hoffert, Bednarz and Migler present.

Chairman Christenson led the Pledge of Allegiance.

Moved by Migler and seconded by Brossart to approve the consent agenda. Motion carried.

Moved by Migler and seconded by Hoffert to accept the September minutes as mailed, with one correction: to amend the motion for transferring \$90,159.40 from HB1505 to unorganized townships for gravel, to \$90,519.40. Motion carried.

Moved by Hoffert and seconded by Brossart to approve those bills previously paid and those yet unpaid were ordered paid. Motion carried.

Board reviewed Officer fee reports and hourly workers time sheets.

Sue Sitter, Pierce County Tribune, joined the meeting.

Moved by Migler and seconded by Hoffert, to accept the financial report for the month of September. Motion carried.

Moved by Hoffert and seconded by Brossart to transfer \$100,000. from General Fund to HACTC Fund. Motion carried.

Moved by Migler and seconded by Hoffert to transfer \$15,000. from Wireless Fund to E911 Fund. Motion carried.

Moved by Hoffert and seconded by Brossart to approve Treasurer's checks #6247-#6252, in the amount of \$632.03 for the month of September. Motion carried.

Board reviewed abatement application submitted by Gwen Kleespie, for tax year 2022 (2022-15), on the following described property, as Lots 17-18, Block 14, Rugby Original, located in the City of Rugby. Moved by Hoffert and seconded by Migler, to approve the abatement application for tax year 2022, as recommended by the Tax Director, in accordance with homestead credit. Motion carried.

Board reviewed abatement application submitted by Duane Ebach, for tax year 2022 (2022-16), on the following described property, as Outlot 115 of SW1/4NW1/4, section 10, Township 155-73. Moved by Hoffert and seconded by Migler, to approve the abatement application for tax year 2022, as recommended by the Tax Director, in accordance with homestead credit. Motion carried.

Mike Graner, HACTC Jail Administrator, joined the meeting.

Mike Graner gave the Board a report for the month of September for the Sheriff's Dept., as Josh Siegler,

Sheriff, was out of town for training meetings. Total calls 59; Medical Calls-2; Fire Calls-2; Traffic Accidents-3; Assist other Agencies-17; Prisoner Transports-7; Arrests-4 Warrants; Citations-5; Papers served-15; Warrants served-4.

Board recessed to sit on the HACTC Board.

Mike Graner, Jail Administrator, HACTC went over the bills for the facility and answered any questions the Board had. Moved by Bednarz and seconded by Brossart to approve those bills previously paid and those yet unpaid were ordered paid, for the month of September, for the HACTC. Motion carried.

Graner talked about the 2013 Suburban, which has over 200,000 miles and the transmission is out. The new Suburban is not road ready yet. After checking with Kent Christenson, by phone, it was estimated to be about \$3200. to get a rebuilt transmission. The Board agreed to go ahead with that.

Mike Graner, Jail Administrator, HACTC, gave the Board a report on the inmate population at the jail facility for September, which was 90 (ADP). Current inmate count is 81. High of 98 for September. Bookings 34, Releases 42. Pierce County inmate population for September was 5. Deficit of \$14,188.42, for the month of August. Personnel 23/24 officers, 1 new hire since last meeting, reviewing 2 other applicants, 3 resignations.

Graner explained bookings were down for the month, due to another Covid outbreak, so couldn't accept as many inmates from other counties. Bottineau Co. will be bringing more inmates for 3 weeks, due to Staff training. Staff issues continue to be a challenge.

Moved by Hoffert and seconded by Bednarz, to approve the financial report for the month of August, for the HACTC. Motion carried.

Board reconvened at 9:08 A.M., with all members present.

Karin Fritel, C.O.C. and Michelle Lysne, Deputy C.O.C., met with the Board regarding the deputy's salary, since Fritel, C.O.C., was going to part time hours and Lysne, Deputy C.O.C., was going to full time hours. She felt her extra salary in the budget should go to the deputy clerks salary, as she will be working full time hours and having more responsibility. No extra is being asked, just using what's already in the budget. Hoffert questioned the fairness in the courthouse and said just because it's budgeted, doesn't mean we have to use it. After some discussion, moved by Bednarz and seconded by Brossart, to give the extra salary budgeted for the Clerk of Court to the Deputy position. Upon roll call vote- Brossart "Aye", Hoffert "Nay", Bednarz "Aye", Migler "Aye", Christenson "Aye". Motion carried.

Board held hearing on the minimum sale price for real estate acquired through tax deed action, in accordance with sections 57-28-11. No written comments were received. Board had a couple questions for the States Atty.

Board reviewed a letter from ND Dept.of Transportation about the highway/rail crossing safety program The funds are used for the installation of active warning devices, crossing signs, & crossing surface improvements. Comm.Migler encouraged the other commissioners to check their railroad intersections in their townships. They could benefit from it by building them up and making them safer.

Mike McNeff, Superintendent, Rugby Schools, joined the meeting. He gave the Board an update on the Ely Elementary project. He informed them of the challenges they faced, as the original project cost was estimated at 8.3 million, final bids are 10.6 million, funds available are 9.2 million, with a shortfall of 1.4 million. Material shortages and inflation have affected the costs. They are looking at other options without raising mill levies. The County will check if any ARPA Funds are available and could be used for this project.

Brenden Klebe, NDSU Extension Agent, met with the Board and gave them an update on the 4-H program. He reported the numbers were up last year. He told the Board that for medical reasons he will be in and out of the office. His immune system is compromised right now, so if you are planning a visit to his office, reconsider if you aren't feeling well, or just give him a call. He informed them of the NDSU Ext. Legislative Update Session which will be held on Oct. 26th, if they want to attend virtually.

Galen J. Mack, States Atty. joined the meeting. Board asked him about adding the survey costs to a parcel that was part of the delinquent property. Mack said that it could be added.

Lisa Coffman, Community Service Coordinator, met and gave the Board an update on the Community Service Program. More fees were collected and more clients. Judge Benson in Bottineau County suggested she could use Zoom for attending Court. Board told her to drive there once a month and use Zoom once a month.

Gary Laughridge met with the Board and had a discussion with a culvert issue in Christenson Township. He will try it with the culvert that is there now.

As the hour of 11:00 A.M. was past, the Chairman called for the opening of the propane, diesel fuel, and gasoline bids. Bids were received from the following:

Envision- Diesel Fuel-daily price less \$.14

Envision- Propane-\$1.79/gallon

Envision-Gasoline-net reduction from pump price, less \$.03 per gallon

Harper, Inc.-Premium Diesel & Gasoline- \$.10 discount per gallon

Moved by Migler and seconded by Hoffert to accept the bid for Diesel Fuel and Propane from Envision and Gasoline from Harper, Inc. Motion carried.

Moved by Hoffert and seconded by Brossart to sell the real estate properties acquired through tax deed action, for taxes owing for all parcels, plus survey costs for parcel #05128-000, and that the terms of the sale on November 15, 2022, be for cash only. Motion carried.

There being no further business to transact, moved by Bednarz to adjourn the meeting at 11:35 A.M., seconded by Brossart.

Karen Migler, Auditor-Treasurer
Pierce County, North Dakota

Mike Christenson, Chairman
Board of County Commissioners

SEPTEMBER ND PERS	LIFE INS.	\$	537.15	ONLINE	9/1/2022
NORTHERN PLAINS ELECTRIC	UTILITIES	\$	145.00	57405	9/8/2022
NDTC	UTILITIES	\$	1,585.93	57406	9/15/2022
NDTC	HACTC BILLS	\$	894.22	57407	9/15/2022
CHILD SUPPORT	HACTC PAY. DED.		129.5	ONLINE	9/16/2022
JP MORGAN	CC	\$	1,505.54	ONLINE	9/16/2022
PIERCE CO.PAYROLL ACCT.	PAYROLL	\$	27,318.83	57408	9/19/2022
PIERCE CO.PAYROLL ACCT.	PAY.DED.	\$	7,679.22	57409	9/19/2022
PIERCE CO.PAYROLL ACCT.	FEES	\$	34.40	57410	9/19/2022
PIERCE COUNTY TREASURER	ST.TAX	\$	284.04	57411	9/19/2022
PIERCE CO.PAYROLL ACCT.	PAY.DED.	\$	21,178.35	57412	9/22/2022
PIERCE CO.PAYROLL ACCT.	PAYROLL	\$	75,062.67	57413	9/22/2022
PIERCE CO.PAYROLL ACCT.	FEES	\$	37.34	57414	9/22/2022
PIERCE COUNTY TREASURER	ST.TAX	\$	767.15	57415	9/22/2022
ALFAC	PAY.DED.	\$	1,204.36	57416	9/22/2022
EBIX	HACTC		29.76	57419	9/22/2022
NATIONWIDE	PAY.DED.	\$	1,220.00	57421	9/22/2022
SECURITY BENEFIT	PAY.DED.		1673.97	57422	9/22/2022
OTTER TAIL	UTILITIES	\$	1,503.06	57424	9/22/2022
OTTER TAIL	HACTC	\$	8,909.21	57425	9/22/2022
QUADIENT LEASING	HACTC	\$	182.97	57426	9/22/2022
COLONIAL LIFE & ACCIDENT	PAY.DED.	\$	31.25	57427	9/22/2022
CHILD SUPPORT	PAY.DED.	\$	846.00	ONLINE	9/27/2022
PIERCE CO TREASURER	HB1505	\$	90,519.40	57428	9/28/2022
OTTER TAIL	UTILITIES	\$	229.63	57429	9/30/2022
PIERCE CO.PAYROLL ACCT.	PAYROLL	\$	66,291.60	57430	9/30/2022

PIERCE CO.PAYROLL ACCT.	PAY.DED.	\$	18,956.51	57431	9/30/2022
PIERCE CO.PAYROLL ACCT.	FEES	\$	36.50	57432	9/30/2022
PIERCE COUNTY TREASURER	ST.TAX	\$	713.56	57433	9/30/2022
BALTIMORE COUNTY OCS	GARNISH	\$	833.00	57434	9/30/2022
NDPHIT	INSURANCE	\$	73,273.81	ONLINE	10/1/2022
NATIONWIDE	HACTC PAY.DED.	\$	3,439.03	57435	10/6/2022
HACTC	HACTC BILLS	\$	61,909.79	57436-57465	10/6/2022
ND PERS	RETIREMENT	\$	39,256.05	ONLINE	10/6/2022
ND PERS	LIFE INS.	\$	537.15	ONLINE	10/6/2022
BROSSART, MIKE	MIL	\$	187.50	57503	10/7/2022
CHRISTENSON, MIKE	MIL	\$	299.38	57504	10/7/2022
HOFFERT, TERRY	MIL	\$	193.75	57505	10/7/2022
MIGLER, DAVID	MIL	\$	285.00	57506	10/7/2022
MIGLER, KAREN	MIL	\$	187.50	57507	10/7/2022
THOMAS LAW FIRM	SERVICES	\$	275.00	57508	10/7/2022
MACK LAW OFFICE	FEES/POSTAGE	\$	392.95	57509	10/7/2022
PIERCE CO. TREASURER	SUPPLI/POSTAGE	\$	55.40	57510	10/7/2022
ADVANCE BUSINESS METHODS	FEES	\$	208.61	57511	10/7/2022
PRO I.T.	FEES/EQUIP	\$	1,445.00	57512	10/7/2022
B & M LAUNDRY	SUPPLI	\$	193.86	57513	10/10/2022
CIRCLE SANITATION	UTILITIES	\$	156.00	57514	10/10/2022
RUGBY HARDWARE HANK	SUPPLI	\$	79.12	57515	10/10/2022
CITY OF RUGBY	UTILITIES	\$	672.72	57516	10/10/2022
DAKOTA BUSINESS SOLUTIONS	FEES	\$	466.00	57517	10/10/2022
TYLER TECHNOLOGIES	FEES	\$	4,170.61	57518	10/10/2022
STAPLES	SUPPLI	\$	57.99	57519	10/10/2022

QUADIENT FINANCE	POSTAGE	\$	1,000.00	57520	10/10/2022
ITD	FEES	\$	3,031.26	57521	10/10/2022
BRAD'S TOWING	SERVICES	\$	244.00	57522	10/10/2022
HACTC	BD.PRIS.	\$	14,840.00	57523	10/10/2022
HACTC	SUPPLI	\$	75.96	57524	10/10/2022
REDWOOD TOX - REDITEST	SUPPLI	\$	274.33	57525	10/10/2022
REDWOOD TOX	SERVICES	\$	107.36	57526	10/10/2022
MERCHANTS BANK	SUPPLI	\$	87.06	57527	10/10/2022
ISOLVED	FEES	\$	253.07	57528	10/10/2022
ND ASSOC. OF COUNTIES	MIL	\$	78.00	57529	10/10/2022
SUSAG SAND & GRAVEL	GRAVEL	\$	4,235.20	57530	10/10/2022
ENVISION	FUEL	\$	16,540.35	57531	10/10/2022
RUGBY SERVICE CENTER	GAS	\$	1,458.05	57532	10/10/2022
ZEIEN, PAUL	MIL	\$	42.50	57533	10/10/2022
RDO	SUPPLI	\$	1,524.90	57534	10/10/2022
NDTC	FEES	\$	203.66	57535	10/10/2022
COFFMAN, LISA	MIL	\$	198.13	57536	10/10/2022
ANTELOPE LAKE TWP	HB1505	\$	10,000.00	57537	10/10/2022
TRUMAN TOWNSHIP	HB1505	\$	9,850.00	57538	10/10/2022
RITTERMAN TRUCKING	GRAVEL	\$	59,605.12	57539	10/10/2022
DEPLAZES	GRAVEL	\$	9,768.00	57540	10/10/2022
OFFICE OF ATTN Y GENERAL	FEES	\$	150.00	57541	10/10/2022
JOHNSON'S PLUMBING	SERVICES	\$	185.36	57542	10/10/2022
B & J EXCAVATING	CULVERTS/GRAVEL	\$	1,220.00	57543	10/10/2022
MIGLER, DAVID	RD & BR	\$	850.00	57544	10/10/2022
LINDE GAS & EQUIPMENT	SUPPLI	\$	142.34	57545	10/10/2022

WIELER, TANYA	SERVICES	\$	1,000.00	57546	10/10/2022
CHRISTENSON ELECTRIC	SERVICES	\$	114.50	57547	10/10/2022
DRIVE CHEVROLET	SERVICES	\$	70.54	57548	10/10/2022
PIERCE CO. TREASURER	POSTAGE	\$	855.51	57549	10/10/2022
LAKE REGION DISTRICT HEALTH LEVY		\$	36,080.50	57550	10/10/2022
PIERCE CO TRIBUNE	PUBLISHING	\$	398.09	57551	10/10/2022
POST BOARD	FEES	\$	135.00	57552	10/10/2022
BENSON CO HIGHWAY	GRAVEL/CULVERT	\$	1,755.01	57553	10/10/2022
SCHAAN, ANNA	MIL	\$	80.00	57554	10/10/2022
SCHERR, SANDRA	MIL	\$	444.65	57555	10/10/2022
CHRISTMAS, GREGG	REIMBURS	\$	20.50	57556	10/10/2022
CAHALIN, CHRISTOPHER	REIMBURS	\$	14.98	57557	10/10/2022
SIEGLER, KELSEY	MIL/MEAL	\$	447.00	57558	10/11/2022
		\$	695,463.27		