PROCEEDINGS OF THE PIERCE COUNTY, NORTH DAKOTA, BOARD OF COUNTY COMMISSIONERS

September 2, 2014

The Pierce County Board of County Commissioners met in regular session on September 2, 2014. Chairman Johnston called the meeting to order at 8:00 A.M., with members Christenson, Bohl and Migler present. Also present was Tim Chapman, Pierce CountyTribune.

Chairman Johnston led the Pledge of Allegiance.

A motion was made Bohl and seconded by Migler to accept the August minutes as mailed. Motion carried.

Larson joined the meeting.

A motion was made by Migler and seconded by Christenson, to approve those bills previously paid and those yet unpaid were ordered paid. Motion carried.

A motion was made by Bohl and seconded by Larson, to accept the financial report for the month of August. Motion carried.

A motion was made by Migler and seconded by Bohl, to approve the Treasurer’s checks # 5289-5302 in the amount of $2,295.06 for the month of August. Motion carried.

A motion was made by Christenson and seconded by Migler, that payment be made from the 2013 Disaster Fund to the following township (s) Rd District #14 (Christenson) $5,423.30; Ness Township $28,800.57 and Reno Valley Township $ 19,901.07. Motion carried.

A motion was made by Bohl and seconded by Christenson, to transfer $100,000.00 from Highway Distribution Fund to Road and Bridge Fund. Motion carried.

Board reviewed correspondence letter from Mary Hermanson, Director, Social Services, on issues pertaining to her department. Chairman Johnston will talk with the director on the issues outlined in the letter. A motion was made by Bohl and seconded by Christenson, that payment for desks purchased for Social Services, will be paid out of the Social Welfare budget. Motion carried.

A proposal was presented from Brad Radomski, on striping the courthouse parking lot. Board felt it was not necessary for striping the lot, as there is adequate parking in the courthouse parking lot for all county employees.

The joint boards of County Commissioners held the annual budget meeting for the Lake Region District Health Unit by conference call at 8:30 a.m. The joint boards unanimously approved the 2015 budget.

Matt Lunde, Sheriff, joined the meeting.

Mike Graner, Director of Operations, HACTC, joined the meeting.

A motion was made by Migler and seconded by Larson, to approve the bills previously paid and those yet unpaid were ordered paid for the month of July, for HACTC. Motion carried.

A motion was made by Bohl and seconded by Christenson, to approve the financial report for the month of July, for the HACTC. Motion carried.

Mike Graner asked the board, if they would consider getting quotes on a new vehicle for transporting prisoners out of this year’s budget, and trading in the van. A motion was made by Larson and seconded by Migler, to allow the HACTC, to get quotes on a new vehicle for the facility. Motion carried.

Darren Heidbreder, Chief of Security, joined the meeting.

Mike Graner also informed the board that he had contacted Villiage Business Institute, on a leadership course, which consists of 2- 6 hours training with an approximate cost of $2,000.00. He asked if this is something the board would consider and the possibility of the City of Rugby sharing in the cost. A motion was made by Migler and seconded by Larson, allowing Mike Graner to set up this Leadership course with the Village Business Institute. Motion carried.

Matt Lunde, Sheriff, stated he was approached by a dispatcher, on a four week APCO training course that is offered online, at a cost of $400.00 and if the board would consider having this course approved for all dispatchers. A motion was made Bohl and seconded by Christenson, to offer this course to one dispatcher on a trial basis and if the training is satisfactory, then the rest of the dispatchers will take the course online. Motion carried.

Mike Swanson, Swanson Construction, and Lance Johnson, Johnson’s Plumbing, joined the meeting.

Mike Swanson went over a change order on the mechanical sub contract for the Pierce County Social Services Office remodel, as a revised plan #M2002-R1 ended up with many necessary duct modifications in order for ducts to work out. A motion was made by Migler and seconded by Larson, to approve the mechanical change order #1 request, due to duct modifications in the amount of $3,207.00. Motion carried.

A motion was made by Christenson and seconded by Bohl, to approve the change order GO4 for the remodel of Social Services in the amount of $9,135.00. Motion carried.

Jon Oksendahl, RDO Equipment, met and informed the board that the new blade is ready to be delivered.

A motion was made by Migler and seconded by Christenson, to issue a call for bids for the sale of the used Caterpillar 160 M AWD S/N B9T00157, with Balderson Snow Wing SN# KHX06982. Bids to be opened on October 7, 2014 at 10:30 A.M. Motion carried.

Matt Johnson, Wold Engineering, met and informed the board, that work on Road Project CNOA-3505-(054) Orrin Road will start on October 1, 2014. Matt also informed the board that they will need to review and make changes to or updates to the county’s federal aid program for 2014-2015. These changes will be discussed at the conference held in Bismarck in October.

Kelsey Siegler, Tax Director, went over the appraisals on real estate with the board. Board appraised the real estate in accordance with Section 57-28-10 N.D.C.C. A motion was made by Migler and seconded by Christenson, that the hearing date be set for October 7, 2014 at 9:30 A.M. in accordance with Section 57-28-11 of N.D.C.C. Motion carried.

Kelsey Siegler, Zoning Administrator, stated that a zoning meeting will be held on Thursday, September 18, 2014 at 7:00 P.M.

A motion was made by Christenson and seconded by Bohl, to issue a call for bids for #2 fuel oil, propane and gasoline. Bids will be opened on Tuesday, October 7, 2014.

A motion was made by Larson and seconded by Christenson, to approve the following polling places: Precinct #1- Wolford Fire hall; Precinct #2- St Anthony’s hall- Selz; Precinct #3, Precinct #4, Precinct #5, Precinct #6, Precinct #7 and Precinct #8, Rugby Armory and that the hours for polling places be set from 8:00 A.M. to 7:00 P.M.. Motion carried.

Board discussed a 500 gallon holding tank for the county shop in Rugby, on the recommendation of Allen McKay, Lake Region District Health.

Yolanda Schmidt, NDSU Extension Agent, presented handouts on the activities of her department for the months of April through August.

Fursather, Auditor-Treasurer, went over the 2015 proposed budget. A motion was made by Christenson and seconded by Bohl, to set the hearing date for the 2015 budget on September 24, 2014 at 6:00 P.M. Motion carried.

There being no further business, Johnston moved to adjourn the meeting at 12:00 noon.

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Karin Fursather, Auditor-Treasurer Duane Johnston, Chairman

Pierce County, North Dakota Board of County Commissioners

PROCEEDINGS OF THE PIERCE COUNTY, NORTH DAKOTA, BOARD OF COUNTY COMMISSIONERS

September 16, 2014

The Pierce County Board of County Commissioners met in special session on September 16, 2014. Chairman Johnston called the meeting to order at 9:30 A.M., with members Christenson, Bohl and Migler present. Larson absent. Also present were Tim Ostrem, member of Planning & Zoning Board, and Ted Mertz and Brent Hager.

Kelsey Siegler, Zoning & Planning Administrator, joined the meeting.

As the hour of 9:30 was past, the board held hearing request on zoning the land from A-1 to A-2 located in Section 30, Township 152 N., Range 73 West, owned by Ted Mertz,to accommodate a campground.

Tim Ostrem, Zoning & Planning member, shared his concerns on the request, stating that he voted against the request, as residents in that area were against the request.

Ted Merz stated that a lot of people are already coming out to fish. He also said he did have some concerns on the roads and funding issues.

The Zoning & Planning board recommended that the Pierce County Commission approve this request.

A motion was made by Christenson, but died for lack of second. Ted Mertz asked if it would be revisited at the October board meeting. He was informed that he would need to start the process all over.

Bohl expressed his frustration with all members not being present for the public hearing. After further discussion, and the board revisited the request, a motion was made by Christenson and seconded by Bohl, to approve the zoning request from Ted Mertz. Upon roll call vote- Christenson “Aye”; Bohl “Aye”; Migler “Nay” and Johnston “Aye”. Motion carried.

There being no further business, Johnston moved to adjourn the meeting at 10:15 a.m.

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Karin Fursather, Auditor-Treasurer Duane Johnston, Chairman

Pierce County, North Dakota Board of County Commissioners

PROCEEDINGS OF THE PIERCE COUNTY, NORTH DAKOTA, BOARD OF COUNTY COMMISSIONERS

September 18, 2014

The Pierce County Board of County Commissioners met in special session on September 18, 2014. Chairman Johnston called the meeting to order at 8:00 A.M, with Christenson, Bohl, Migler and Larson present. Also present were Yolanda Schmidt, NDSU Extension Agent, Matt Lunde, Sheriff, Mary Hermanson, Social Service Director, Yvonne Hagen, Community Service Coordinator, Carrie Vallier, 9-1-1 Coordinator, Coleen Stutrud, Clerk of Court, Kelsey Siegler, Tax Director/ Emergency Management and Tim Chapman, Pierce County Tribune. Lori Miron, County Recorder, absent.

Johnston shared with the departments the proposed 2015 budget and asked if they had any comments and that this would be the time to discuss them. Johnston stated that a request was made by Lori Miron, County Recorder, for copies of other departmental budgets. Coleen Stutrud, Clerk of Court, said that she was happy with her proposed departmental budget.

Galen J. Mack, States Attorney, joined the meeting.

Migler shared a few comments on the 2015 budget.

Mary Hermanson, Social Service Director, had a few questions on her departmental budget and thanked the board for calling a meeting to review their budgets.

Johnston asked the department heads where in your departmental budget can you cut? Coleen asked if there are changes to their budgets, will they be notified.

Johnston asked if there were any other questions. Johnston thanked the department heads for coming to the meeting.

There being no further business, Johnston moved to adjourn the meeting at 8:30 a.m.

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Karin Fursather, Auditor-Treasurer Duane Johnston, Chairman

Pierce County, North Dakota Board of County Commissioners

PROCEEDINGS OF THE PIERCE COUNTY, NORTH DAKOTA, BOARD OF COUNTY COMMISSIONERS

September 24, 2014

The Pierce County Board of County Commissioners held a public hearing on September 24, 2014 at 6:00 P.M., in the district courtroom of the courthouse. Hearing notice was published in the September 13, 2014, Pierce County Tribune. Members present were Johnston, Bohl, Migler, Larson and Christenson. Also present was Tim Chapman, Pierce County Tribune and 16 taxpayers.

Johnston called the hearing to order at 6:00 P.M. Purpose of the hearing was to accept comments from the public on the proposed mill levy and the 2015 budget. One written comment, 5 phone calls, 1 walk in and 1 email were received prior to the hearing.

Kelsey Siegler, Tax Director, explained understanding your taxes, when and why you will receive a notice, how your value is calculated, what a taxing district and what a mill levy are and how they affect your taxes.

Karin Fursather, Auditor-Treasurer, explained the county levies and what they represent.

Comments were made by people in attendance asking if the increase was because of the correctional facility. Also questioned was the selling price of ag land and how it affects the evaluation and why does the value keep going up.

There being no further comments, Johnston moved to adjourn the hearing at 6:45 p.m.

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Karin Fursather, Auditor-Treasurer Duane Johnston, Chairman

Pierce County, North Dakota